



## Executive Council Minutes 01.25.2024 10:00 am, Founders & via Zoom

**Meeting Facilitators:** Ginger Harner (Chair), Sheryl Ribbing (Co-Chair)

**Roll Call:**

<input type="checkbox"/>	Chris Clark
<input checked="" type="checkbox"/>	Lorena Hines
<input checked="" type="checkbox"/>	Mindy Ashby
<input checked="" type="checkbox"/>	Lindsay Johnson
<input checked="" type="checkbox"/>	Jennifer Watkins
<input checked="" type="checkbox"/>	Jeff McGoy
<input type="checkbox"/>	Dr. April Teske
<input checked="" type="checkbox"/>	Jesse Smith-Fulia
<input type="checkbox"/>	Lee Van Alstine
<input checked="" type="checkbox"/>	Sheryl Ribbing, Co-Chair
<input checked="" type="checkbox"/>	Ginger Harner, Chair
<input type="checkbox"/>	Becky Hawes
<input checked="" type="checkbox"/>	Tina Dudley
<input type="checkbox"/>	Dr. Tim Taylor, Advisory

<input type="checkbox"/>	<b>Co-Chairs - As invited</b>
<input type="checkbox"/>	Blake Goforth (Academic Affairs)
<input type="checkbox"/>	Keyarra Blissett (Student Affairs)
<input type="checkbox"/>	Dwayne Fehrenbacher (Admin Svcs)
<input type="checkbox"/>	Kayla Sauerbrunn (DEIB)
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<input type="checkbox"/>	<b>Ad Hoc - As invited</b>
<input type="checkbox"/>	Felicia Rouse
<input type="checkbox"/>	Sabrina Black
<input type="checkbox"/>	Dr. Kristin Shelby
<input type="checkbox"/>	Kevin Hunsperger
<input type="checkbox"/>	Mike McNally

**I. Call to Order**

Ginger called the meeting to order at 10:03 am.

**II. Approve Minutes of November 30, 2023**

Jeff made a motion to approve the November 30, 2023 minutes as written, with a second by Lindsay. All members voted in favor and the motion carried.

**III. Additions to the Agenda**

There were no additions to the agenda.

**IV. Council/Team Updates**

***Include feedback from Institutional Effectiveness Procedures Manual Review***

Councils	Chair/Co-Chair
<b>Academic Affairs Council</b>	<b>Lorena Hines/Blake Goforth</b>
Academic Leadership Team	Dr. April Teske
Academic Standards Team	Mandy Hannan
Student Academic Assessment Team	Mike McNally
Curriculum & Instruction Team	Dr. Kristin Shelby
<b>Student Affairs Council</b>	<b>Mindy Ashby/Keyarra Blissett</b>
Student Affairs Leadership Team	Jeff McGoy



Recruitment & Enrollment Team	Carrie Davis & Mandy Palmer
Student Experience Team	Danielle Boyd & Teale Betts
<b>DEIB Council</b>	<b>Jennifer Watkins/Kayla Sauerbrunn</b>
Cultural Awareness Team	Mindy Ashby
Employee Relations Team	Rebecca Steinmetz
<b>Administrative Services Council</b>	<b>Lindsay Johnson/Dwayne Fehrenbacher</b>
Administrative Services Leadership Team	Chris Clark
Business & Finance Team	Brandy Woods
Facilities Management Team	Dwayne Fehrenbacher

**UPDATES:**

**Academic Affairs (Lorena Hines):** Lorena noted a December 5, 2023 meeting. The Culture of Learning Policy was tabled. The draft Faculty Evaluation Policy is moving forward with further corrections. Review of policy 8311/A (student suspension) is under review as it is pertinent to the Nursing Handbook.

Lorena requested further guidance on her role as Chair. Tina will schedule a meeting with Dr. Taylor.

**Administrative Services (Lindsay Johnson):** Lindsay report that the Administrative Council teams of Business & Finance and Facilities will be reviewing the policies A5000 (Business/Finance), A6000 (Information Technology) and A7000 (Facilities) before submission to Executive Council. Also, the Business/Finance Team is scheduled to review the Travel Policy.

**Student Affairs (Mindy Ashby):** Mindy reported that A151A has been broken into four areas and the Admission/Records and Recruitment/Enrollment will be reviewed in February.

**DEIB (Jennifer Watkins):** Jennifer reported that the Unauthorized Animals on College Property policy has been reviewed and accepted by the Council. The DEIB Council is slated to work on the Culture of Fair Treatment policy.

Jesse made a motion to approve the Unauthorized Animals on College policy as written with a second by Lorena. All members voted in favor and the motion carried.

**V. Faculty Evaluation Procedures - Academic Affairs**  
Currently under review.

~~**VI. Culture of Learning (A2000) - Academic Affairs**~~ (Hold over to February, per Dr. Cather)



**VII. Professional Behavior (A1200) – Dr. Taylor**

A1200 Professional Behavior was presented by Sheryl, Becky and Ginger. Discussion included moving the value statement in order to be consistent with how policies are written; eliminating the “listing” of the behaviors and move those to the procedures; and including additional language to incorporate “not limited to”. The work group will meet again to further refine the policy and present to the Council as a second read in February.

Lorena made a motion to return the policy for edits to the work group, with a second by Jeff. All members voted in favor and the motion carried.

Tina has scheduled a meeting of the workgroup for February 12 to discuss the refinement.

**VIII. Adjournment**

Jeff made a motion to adjourn the meeting at 11:01 am with a second by Jesse. All members voted in favor and the motion carried

Next meeting will be held February 29, 2024 @10am in the Founders Room & via Zoom  
This meeting changed from February 22 due to it being CTE day.

**NOTES**

**Minutes -**

**Adjourn**