

Employee Relations Team Minutes 08.15.23

Meeting Facilitator: Felicia Rouse

Roll Call:

<input checked="" type="checkbox"/> Rebecca Steinmetz, Chair	<input checked="" type="checkbox"/> Cheryl Cummins	<input checked="" type="checkbox"/> Rob Lucas
<input checked="" type="checkbox"/> Amanda Hannan, Secretary	<input checked="" type="checkbox"/> Evelyn Davis	Lydia Dover
Mandy Palmer	Becky Hawes	<input checked="" type="checkbox"/> Daniel Kineman
Beth Crowe	<input checked="" type="checkbox"/> Gabriel Nuokye	Don Koch
<input checked="" type="checkbox"/> Judith Dollins	<input checked="" type="checkbox"/> Rebecca Wilson	John Sparks

Agenda Items:

- I. **Call to Order 10:03**
- II. **July 2023 Minutes** were approved with a motion made by Rebecca Wilson and a second by Evelyn Davis.
- III. **Additions to Agenda** - no new additions
- IV. **Update on Policies & Procedures** - Remains tabled until template accepted and distributed (holding on agenda)
 - a. Umbrella Policy
 - b. Vacation/Sick Policy
 - c. Transfer-Transition Plan Procedure Review
- V. **Discussion**
 - a. Congratulations to Mandy Hannan, recipient of August 2023 Fiscal Stewardship award
 - b. Worked collaboratively on the November 2023 Employee Excellence Award – Loyalty and Pride, with key points of demonstrated dedication, active involvement and engagement, and continuous self-improvement.
 - c. Completed the December 2023 Employee Excellence Award criteria for Problem Solving and Initiative.
 - d. Discussed future meeting points of discussion - Holiday Party
- VI. Adjournment motion made by Becky Hawes, seconded by Gabriel Nuokye. Next Meeting: September 19, 2023 in the River Room