



Academic Leadership Team Minutes
May 12, 2026
1:00-3:00 p.m.

X	Lori Armstrong	X	Dean of Transfer		Dr. Melanie Pecord
x	JoElla Basler	X	Kristy Stephenson	x	Teale Betts
X	Dr. April Dollins, DON	X	Rebecca Steinmetz		Coordinator of Innovation
x	Wendy Harris	x	Dr. Ian Nicolaides	x	Lindsay Johnson
x	Ginger Harner				

- I. **Call to Order** at 1:00 p.m. by Becky.
- II. **Approve April 14, 2026 Minutes** A motion to approve the minutes as presented was made by Kristy and seconded by Teale. All approved
- III. **Items for Discussion**
 - A. Strategic Plan 2026-2030 Update
 1. Our Initiatives
 - Strategy 3.2.A Expand Dual Credit & Dual Enrollment**
 - Strategy 3.2.B Early College & Career Exploration**

Becky explained that Cabinet had finished the method of determining the priority of goals and initiatives we need to start working. There are eight total that identified and two of them belong to Academic Affairs: 3.2.A and 3.2.B. We have two grants that we are working with that will help move us toward the success of completing the goals and initiatives. Those grants are OMD and Ramp. Further, Dr. Pecord explained Dr. Taylor sent out a template of the goals and initiatives for us to evaluate how we are going to obtain the initiatives. Once she has that information, she will share back to us.
 - B. WIDS –

Dr. Pecord now has access to WIDS. She has been completing tutorials to understand it and test in it.
 - C. Simple Syllabus –

Lots of discussion about Simple Syllabus was had around access and administrative rights, origin, functionality, formatting, compliance, and Moodle compatibility Dr. Pecord has reached out for administrative rights to help fill-in until we get a full-time person in mid-July.
 - D. Grading Operating Standard

Becky presented the changes to the Grading Operating Standard. She reviewed the background of the changes. Academic Affairs Council has approved the changes and presentation to Executive

Council as soon as we identify what type of days is being referenced in the federal financial aid handbook.

E. Shared Governance Manual Review

1. Submit any recommendations to Becky or Melanie

Dr. Taylor requested everyone review the Share Governance Manual. He would like everyone to provide what they liked and recommendations for improvement. We need to pay careful attention to team compositions, meet days and times, and charges. Those need to be turned into Becky or Melanie.

F. NC Sara Report

Dr. Pecord is working on the annual NC-Sara report. She has received the necessary data. She will be reaching out to affected faculty very shortly for additional information about their program.

IV. New Business

V. Old Business

Dr. Shelby reminded everyone to finish their program review. They will be reviewed over the summer with Drs. Pecord and Shelby. Dr. Shelby intends on submitting the report in August.

VI. Announcements

A. Last VPAA candidate on campus Wednesday, May 13

1. Make sure you complete the survey

B. Monitoring Reports

- May 11 Accreditation & Certifications
- July 6 Community Education
- Oct. 5 Baccalaureate/Transfer Program
- Nov. 9 Continuing Education and Workforce Training

C. ALT Meeting Schedule

- No May 26th meeting.
- Cancelled the first meeting for June and July. Will assess meetings as necessary.

Allied Health Pinning is tonight.

PN Pinning is Thursday night.

Commencement is Friday night.

VII. Adjournment A motion to adjourn was made by Teale and seconded by Ginger. All approved.