Administrative Services Council Minutes
DATE: May 18, 2026
Founder's Room/Zoom

Chair: Dwayne Fehrenbacher, Co-Chair: Christina Wright

Roll Call:

X	Chris Clark	X	Ginger Harner	X	Dwayne Fehrenbacher
X	Rebecca Wilson	X	Lisa Meyer	X	Stephanie Bigham
X	Christina Wright		Jesse Smith-Fulia		Dr. Micah Spicer
X	Ender Schmidt			X	Guest: Tina Dudley

I. **Call to Order @ 10:07 AM**

II. **Approval of April 20, 2026 Minutes by Ginger at 10:07 and seconded by Lisa**

III. **Additions to the Agenda:**
   a. Talk about the Shared Governance manual being revamped.
   b. Manuel will come out Aug-Sept as an annual update with the new strategic plan.
   c. Need to set a new meeting time that would be best set up to follow the team meetings, instead of preceding it.

IV. **Team Updates**
   A. Business & Finance -reviewing FY27 budget; talked about policies to review next. Tina reminded that the capitalization policy needs to still be updated.
   B. Facilities Team met on April 15 and went over operating standards A7400 and A7300, discussed commencement and have another meeting on Wednesday 5/20.
   C. Administrative Services Leadership Team - budget and year end reporting fund balance. New projects starting today.

V. **Policy Review**

VI. **Operating Standard Review**
   A. A7400.04 Animals on Campus
      Take back to committees with hopeful approval by August.

VII. **Strategic Plan Updates**
   a. 4.2.B Improved technology infrastructure
   b. Scheduling options
   c. Expanding Recruitment
   d. Strengthening Student Life
   e. Comprehensive advisement/mentoring
   f. Enhancing early college exploration and dual credit
   g. Board book is posted–possibly no board meeting in July

VIII. **Adjournment @ 10:35 AM Motion by Ginger; Second by Christina**