



*Academic Affairs Minutes
March 9, 2026 at 2:00pm
River Room*

Chair: (Rachael Trotter)

Roll Call:

<input checked="" type="checkbox"/>	Blake Goforth	<input type="checkbox"/>	Dean of Transfer	<input type="checkbox"/>	David Black
<input type="checkbox"/>	Danielle Boyd	<input checked="" type="checkbox"/>	Ginny Severs	<input checked="" type="checkbox"/>	Dr. Melanie Pecord
<input type="checkbox"/>	Dr. Ian Nicolaides	<input checked="" type="checkbox"/>	Becky Steinmetz	<input type="checkbox"/>	Reece Rutland
<input checked="" type="checkbox"/>	Rachael Trotter	<input checked="" type="checkbox"/>	Mackenzie Scherer	<input type="checkbox"/>	Jennifer Watkins
<input type="checkbox"/>	Sheryl Ribbing	<input checked="" type="checkbox"/>	Teale Betts	<input type="checkbox"/>	

- I. **Call to Order** at 2:07 p.m. by Rachael Trotter
- II. **Approve Minutes of February 9, 2026 Meeting** A motion to accept the minutes as presented was made by Mackenzie and seconded by Ginny. All approved.
- III. **Additions to the Agenda**
- IV. **Reports from Other Shared Governance Meetings**
- V. **Items for Discussion**
 - a. **Prioritization of Outstanding Operating Standards**
 - Curriculum Management
 - A2100.05 Program / Major Pathway Development / Improvement
 - A2100.10 New Program Requirements
 - A2100.20 Course Development
 - A2100.25 Course Numbering
 - A2100.30 Course Credit-Hour Determination
 - A2100.35 Course Outlines and Syllabi
 - Educational Leadership
 - A2200.35 Academic Honors
 - A2200.40 Credit for Life / Work Experience
 - A2200.45 Credit for Military Experience
 - A2200.50 Credit for Professional Licensure
 - A2200.55 Academic Renewal / Credit Exclusion / Forgiveness

- A2200.70 Field Trips
- A2200.75 Independent Study

Faculty Quality

- A2300.15 Tenure Procedures
- A2300.40 Teaching Standards
- A2300.45 College Service Standards
- A2300.50 Community Service Standards

Teaching Standards

- A2400.05 Alternate Methods of Instruction
- A2400.15 Grade Submission
- A2400.20 Course Section Evaluation from Students
- A2400.25 Selection of Course Materials
- A2400.30 Retaining Examinations and Other Evaluative Material

Dr. Pecord discussed we are going to start with Curriculum Management. However, the one's we need work on are missing information online to provide a starting point. She will look into finding the previous policies or standards.

b. Presentation Academic Calendar approved by ALT, going to Cabinet
Becky reviewed this FY29 Academic Calendar and the components that made it unique to previous years. Dr. Pecord will be taking it through the proper channels before the April Board meeting.

c. Strategic Plan 2026 – 2030 Update
Dr. Pecord discussed Cabinet's design to determine the order of initiative's priority. Cabinet will be having another all-day retreat to discuss additional goals.

d. Operating Standard A8000.30
Dr. Pecord asked the Council to review the OS for feedback. This recently came from Executive Council. A few members of the team were concerned with necessary accreditation or affiliation logos (SBDC, OTA accreditation, etc.). The Bursar has semester notices she must send to the students. Program administrators will need to send mass emails to enrolled students. Dr. Pecord will take the feedback to Executive Council.

VI. New Business

VII. Old Business

Dr. Pecord spoke with HR about how to follow someone in the hiring process. NeoEd provides that information to hiring managers.

VIII. Announcements

- IX. Adjournment** A motion to adjourn was made by Teale and seconded by Mackenzie. All approved.