



## Facilities Management Team Meeting Minutes

**DATE: March 18, 2026**

**TIME/LOCATION: 1:00PM / Founders Room**

### Roll Call:

√	Dwayne Fehrenbacher, Chair	√	Christina Faulkner
√	Chris Clark	√	Jennifer Herren
	Alex Copley		Eric Howard
√	Tim Cornwell	√	Don Koch
√	Beth Crowe	√	Kendra Parker
	Sandy Fontana	√	Matthew Steinmetz
√	Adrian Fox		Kyle Smith
√	Kevin Hunsperger (Special Guest)	√	Jonathan Van Meter
√	Tina Dudley (Special Guest)		

*√ indicates attendance, leaving blank indicates absent*

### I. Call to Order

Dwayne Fehrenbacher, Chair called the meeting to order at 1:04 PM.  
A quorum is present.

### II. Approval of Minutes of February 18, 2026

Tim Cornwell made the motion to approve the minutes with corrections if needed or as written, Matt Steinmetz seconded the motion. All members voted in favor and the motion carried.

### III. Items For Discussion

#### 1. Introduction of New Members

- a. New members Christina Faulkner and Kendra Parker were welcomed to the team.

#### 2. Landscaping

- a. Landscaping will be starting in April. We will see a lot of improvements to the campus grounds.



### **3. Commencement Prep**

- a. Setup will start the Monday before graduation.
- b. Kendra mentioned that the nursing pinning ceremony will likely be larger than last year, so the ceremony might need to be held in the gymnasium instead of the educational center.
- c. Campus cleanup day in preparation for commencement will be the same day as Spring Fest and Lunch with Leadership.
- d. The concession stand is planned to be open for commencement.

### **4. Construction Updates**

- a. Work has started on the baseball field.
- b. The heating and air conditioning work that's slated for the L building is still on schedule to start on May 18<sup>th</sup>.
- c. Bids were opened last week on the window replacement project for the K-Building exterior windows.
- d. In coordination with the highway construction program, we will be pressure washing the building before commencement.
- e. The truck driving program is looking at 2 used trucks.
- f. Don encouraged everyone to try out the new disc golf course now that temperatures are getting warmer.
- g. Maintenance is working with fish and wildlife to get the pond restocked with fish.

## **IV. New Business**

### **1. Parking Lot Banners**

- a. Several of the banners have been blown away or damaged by high winds. Kevin proposes that we get rid of the banners and brackets.

### **2. UCEC Ribbon Cutting**

- a. April 10<sup>th</sup> at 10:00AM is the date of the ribbon cutting.

### **3. Signage**

- a. This year we can order a new sign to replace the weathered sign entering main campus.



### **Adjournment**

Kendra Parker made a motion to adjourn the meeting at 1:47PM, with a second by Christina Faulkner.