



**Student Academic Assessment Team Agenda
February 23, 2025**

Time/Location: Founders Room

Chair: Sheryl Ribbing

Roll Call:

	Names		Names
x	Mindy Ashby		Kayde Pender
x	Reece Rutland		Dr. Kristin Shelby
	Anna Davenport	x	Jesse Smith-Fulia
x	Dr. Melanie Pecord		Dr. Ryan Thornsberry
x	Christy Parks	x	Sheryl Ribbing
x	Ender Schmidt		

√ indicates attendance, leaving blank indicates absent

Agenda Items:

I. Call to Order: 2:07

There were no previous minutes to approve.

There was one addition to the agenda relating to scheduling meetings. This was made by Sheryl and seconded by Jesse.

Sheryl discussed the vision of this committee, which is to continue and edit the structure that has been previously built. There was a discussion related to changes to personal growth, which had been previously moved to student affairs. Items related to this were procedures, course maps, and collecting data from seminar courses. During this discussion, there was talk about reviewing programs' passport, ensuring that all assessment criteria was met for each program. However, not all programs include all rubrics.

The next item related to what the committee and committee leadership could do. The option exists to gather the proposed changes to the personal growth rubric and discuss these ideas were made related to increasing the amount of feedback that the committee is receiving regarding this rubric. We can continue to process, we can

continue to investigate the process for changing rubrics as well as asking others to examine the rubrics that already exist.

The next item related to an update regarding the collection of data. Committee leadership has reached out to an outside entity at John A Logan to discuss with them the way their assessment process flows. This meeting is going to take place in the next several days. In examining our programs and CQI forms, it is found that there are some holes in our data. For instance, of the 144 courses which are considered general, roughly 60% of them are missing rubrics.

The addition to the agenda related to schedule was retracted by Sheryl. Finally, there was a discussion related to the ways in which we assess and ways of making that more efficient and with greater buy-in.

Adjournment 3:30 pm