



## Facilities Management Team Meeting Minutes

DATE: December 17, 2025

TIME/LOCATION: 1:00PM / Founders Room

### Roll Call:

✓	Dwayne Fehrenbacher, Chair		Jennifer Herren
✓	Chris Clark		Eric Howard
✓	Alex Copley		Lindsay Johnson
✓	Tim Cornwell	✓	Don Koch
✓	Beth Crowe	✓	Kaylyn Meyers
	Sandy Fontana		Matthew Steinmetz
✓	Adrian Fox	✓	Kyle Smith
	Virginia Chamness	✓	Jonathan Van Meter
			Dr. Dane Muckler

✓ indicates attendance, leaving blank indicates absent

### I. Call to Order

Dwayne Fehrenbacher, Chair called the meeting to order at 1:04 PM.  
A quorum is present.

### II. Approval of Minutes of November 19, 2025

Jonathan Van Meter made the motion to approve the minutes with corrections if needed or as written, Kyle Smith seconded the motion. All members voted in favor and the motion carried.

### III. Additions to the Agenda

### IV. Items For Discussion

#### 1. Immigration Enforcement Activity and Law Enforcement Access OS

- The team overviewed the new operating standard. Resources required by state law will be available on the SCC website.
- Kyle Smith made a motion to move the OS to the Administrative Services council, seconded by Alex Copley.

#### 2. Construction Updates

- The concession stand project is moving along. It is on track to be completed on the first week of January 2026.
- HVAC project bids are scheduled to start May 18, 2026 and completed by the first week of August. This project will require all L-Building classes to be relocated during renovations.



- c. Bids for the baseball field dugout have been opened. It will be sent for approval at the December board meeting.
- d. Other projects – redo remaining glass in upper/lower K-Building; work with Capital Development on plans to update heating and air conditioning controls throughout Main Campus.

#### **V. New Business**

1. Before next meeting, we will be applying for an IGEN grant to acquire submeters in Main Campus buildings.
2. Tennis courts have been restriped for the driver training portion of the EMT courses.

#### **Adjournment**

Birthday Boy Tim Cornwell made a motion to adjourn the meeting at 1:48 PM, with a second by Adrian Fox. All voted in favor and the motion carried.