



Operating Standard

Title: Trustee Orientation

Number: B4001.02

Type: Board

Responsible: President

Related Policies: B2000 Unity of Control

B4000 (Section 1) Governance Commitment

B4000 (Section 3) Board Authority & Responsibility

B4001 (Section 8) Trustee Orientation

Linked Operating Standards:

Related Laws: [110 ILCS 805](#)

Related External Standards: None

HLC Criterion: 2C, 3E, 3F, 3G

Statement

Every voting member of the Board shall complete a minimum of four (4) hours of professional development leadership training (during the first, third, and fifth year of their term) to cover such topics as (but not limited to):

1. Open Meetings Law
2. Community College & Labor Law
3. Freedom on Information Law
4. Contract Law
5. Sexual Violence on Campus
6. Financial Oversight/Accountability/Audits/Fiduciary Responsibility

Trainings may be provided by an association established for the purpose of training Community College District Board Trustees or by other qualified providers approved by the State Board.

Change Log		Governance Unit: Board of Trustees
Date	Description of Change	
06-15-23	Added Operating Standard	
08-15-24	Board Reviewed, No Changes	
08-21-25	Board Reviewed, HLC Criterion Updated	