



Academic Leadership Team Minutes

September 23, 2025
1:00-3:00 p.m.

x	Lori Armstrong	x	Dr. Kristin Shelby		Dr. April Teske
x	JoElla Basler	x	Kristy Stephenson	x	Teale Betts
	Amanda Hannan	x	Rebecca Steinmetz	x	Dr. Dane Muckler
x	Wendy Harris	x	Dr. Ian Nicolaides		Melissa Luttenbacher
x	Ginger Harner				

- I. **Call to Order** at 1:04 p.m. by Dr. Shelby
 - II. **Approve September 11, 2025 Minutes** -A motion to accept the minutes as presented was made by JoElla and seconded by Wendy. All approved.
 - III. **Anything for the group?**

Lori informed everyone that the NSF Grant Partnership was approved after submitting three different years. There will be a kick-off meeting tomorrow afternoon.

Ginger recognized the CTE programs for being awarded at the Forum for Excellence. SCC was the inaugural award.
 - IV. **Strategic Plan review and feedback (attached)**- Review with your faculty between today and 9/30; final feedback can be given at the end of our schedule meeting on 9/30.
- The MVV went to the Board of Trustees for the first read in September. The second/final read will be during the October meeting.
- We want to review the green highlighted goals. These are AA. You and your faculty feedback is needed. Dr. Shelby explained the RACI framework and Equity Overlay. The team reviewed the provided Strategic Plan document. They will get work with their faculty to provide feedback.
- V. **If time: Operating Standard A1000.20 (attached)- feedback for Dr. Taylor – tabled.**
 - A. Yellow highlighting suggests areas to consider and discuss during review (i.e., Dr. Taylor is open to alternative ideas/language).
 - B. Green highlighting identifies places where future hyperlinks to other documents could be added.

VI. Spring Scheduling- Any updates required for the group?

We have a scheduling meeting on 9/30. If you need to make changes, use the Master SP26 file on the drive. It will take the spreadsheet a while to load, or you can send it to Becky to make the change. Anita is still learning the scheduling process. JoElla is working with Leslie on Cairo High School options.

VII. Reminders:

A. Textbook Changes

Textbook Adoptions are due to the bookstore by October 8.

B. Catalog Review and Changes

We are approaching the 26-27 catalog. Anything that needs to go C&I, that needs be done by November. Changes are usually due December 1. How do you want to capture the changes? We used a spreadsheet in past years that we could use again. Any ideas are welcome.

VIII. Adjournment at 1:57 p.m. A motion to adjourn was made by Teale and seconded by Ginger. All approved.

“Great leaders are great servants. They have a genuine concern for the people they lead and they’re always looking for ways to make their people better”.

~Simon Sinek