



**Student Affairs Leadership Team Minutes**  
**September 15, 2025/1 pm.**  
**River Room**

**Chair: Jeff McGoy, Vice President of Student Affairs**

**Roll Call:**

<input checked="" type="checkbox"/>	Mindy Ashby	<input checked="" type="checkbox"/>	Jacqueline Smith	<input type="checkbox"/>
<input type="checkbox"/>	Danielle Boyd	<input checked="" type="checkbox"/>	John Sparks	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Anita Gentry	<input checked="" type="checkbox"/>	Amber Suggs	<input type="checkbox"/>
<input type="checkbox"/>	Lindsay Johnson	<input checked="" type="checkbox"/>	James Walton	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Jeff McGoy (VPSA)	<input type="checkbox"/>		<input type="checkbox"/>

*✓ Indicates attendance; leaving blank indicates an absence.*

- I. The VPSA called the meeting to order at 1:00 pm.
- II. A motion was made by Mindy Ashby and seconded by James Walton to approve the minutes from August 5, 2025
- III. The VPSA welcomed the new Director of Enrollment, Anita Gentry, to SALT.
- IV. Kudos
  - a. John Sparks gave kudos to the support staff and instructors for their assistance with the Annual Golf Scramble.
  - b. The VPSA gave kudos to John Sparks and the student-athletes who participated in the Annual Golf Scramble.
  - c. The VPSA gave kudos to the Financial Aid team and their consultant, Mary, for submitting the E-App.
  - d. Amber Suggs gave Donna Price kudos for assisting a student in need.
  - e. James Walton gave kudos to Amber Suggs for assisting him with his CQI submission.
- V. Roundtable

**Student Success—Mindy Ashby**

- Attended mock scholarship interviews at Vienna HS.
- Reviewing department CQUs as well as budget requests for FY26.
- Working on the Mental Health Grant available through ICCB.
- Attending weekly EAB featured partner webinars for new users.
- Meeting with Anita Gentry on Friday to review Navigate 260 production.
- Interviewed for the Testing Center position, continuing oversight and test administration until the position is filled.



### *Student Engagement*

- SCC Day is scheduled for October 9. A planning meeting was held on September 8 to finalize details.
- Lilee Black, Michael Deno, Aaron McMahan, Robert McMillan, and Janiyah Simelton were elected Student Senate members.
- Erin King attended the ICCB Program Review luncheon on September 15. Student Engagement is up for review this year.
- Fall Fest with Leadership is scheduled for September 24.

### *Career Services*

- Blake partnered with the coordinator of the HCCTP program to host a VR program at the Alexander Extension Center on September 17.
- Blake is presenting to the Truck Driving program on September 19 at the Massac County Extension Center.
- Blake is presenting to the FYE class on September 24 regarding career services.

### *Counseling Services*

- Donna has seen an increase in students seeking counseling due to personal issues, homelessness, and basic needs challenges.
- Collaborating on the Strengthening Mental Health Supports at Illinois Community Colleges Grant (due September 30).
- Both Donna and Mindy serve on the Trauma-Informed Case Studies Team through ICCTAC, contributing to a statewide handbook for Illinois colleges. Our names will be acknowledged in the publication.

### *Library*

- Amber has returned from maternity leave.
- The LRC remains steadily busy with study tables, study room usage, and tutoring sessions.

### *Testing, Tutoring, and Disability Services*

- Interviewed candidates for the Testing Assistant position on September 12.
- Increased demand for accommodation requests for Allied Health students (4 last year compared to 11 this year).
- There have been 18 tutoring requests across all subjects this semester.
- Three peer tutors were hired to support student needs.

### *Student Support Services—Amber Suggs*

- Hosted four new student “Intro to SSS” events; two last month and two this month.
- Kentucky transfers have increased, mainly in nursing or to pursue nursing.
- Currently have 26 nursing students.
- The number of students identifying as homeless on their TRiO application has increased.



- Several out-of-district students attend SCC via the TRiO application: Desoto, Duquoin, Carterville, etc.
- SSS students are utilizing Zoom heavily.

#### Enrollment—Anita Gentry

- Meeting with Navigation 360 consultants every Tuesday.
- Having discussions to strategize how to meet and advise students early.

#### Athletics—John Sparks

- Students at the Main Campus attend the fitness center regularly with great attitudes, even though the AC is not working.
- The Fitness Center has received a half rack for the weight room.
- The SAINTS Golf Challenge was a huge success, grossing over \$20k. Twenty-four teams paid, and several hole sponsorships were purchased.
- John has had several discussions with Shane Bennett, the Foundation Director, regarding ways to make a positive impact on our athletes. Looking into having some Economic Literacy and Conflict Resolution classes
- Both men's and women's basketball teams are in pre-season conditioning.
- Men's Basketball will attend John A. Logan to participate in the GRAC tour.
- The volleyball team's record is 1-16, with five home games remaining this season, including sophomore night on October 22 versus Wabash Valley.
- The softball team's current record is 1-3 for this Fall. They have two home games scheduled on September 26.
- The baseball team's current record is 0-3 for this Fall. With the baseball facilities being renovated, the Saints Baseball games are all on the road this Fall.

#### Education Talent Search—James Walton

- Continuing recruitment efforts, with 49 students away from reaching the 518 goal.
- Scheduling workshops and recruitment with schools.
- Interviewing for the Academic Specialist position.
- Received GAN (Grant Award Notification) with an increase.

#### Bernie's Place—Jacqueline Smith

- Submitted the Swipe Out Hunger Grant
- ICCB food drive will start on October 15.
- Planning on having a Thanksgiving giveaway
- There has been a significant increase in utilization this Fall.

#### VI. Student Affairs Council Updates

- Working on identifying a new Chair and Co-Chair.
- Sending the policy for the CARES Team to the Executive Council.

#### VII. Recruitment and Enrollment Team Updates—No Updates



VIII. Student Experience Team Updates

- Updated (FYE) First Year Experience
- Reviewed the following Operating Standards
  - A1000.00—Administrative Policy & Operating Standard Framework
  - A1000.05—Developing Operating Standards
  - A1000.10—Definition List Management
- Student Engagement will be hosting themed sports games. (Attached)

IX. AIM Updates—No Update

X. VPSA Updates

- Directors must remind their reports that weekly reports are to be submitted every Friday.
- Planning to celebrate Fall 25 enrollment being up.
- Lunch with Leadership will be in conjunction with Fall Fest on September 24. Activities are being planned.
- The counselor's Retreat will be at the Grand Chain Lodge on Friday, October 3, from 8:00 a.m. to 2:00 p.m.
- Information tables have been set up in the K-Atrium and the Gym entrance to provide information to prospective students continuously.
- Everyone needs to make sure they sign up for the performance evaluation platform training (<https://calendly.com/rhiannonm-shawneecc/performance-training-for-staff>).
- There were four candidates for the director's position in Financial Aid, and two were interviewed. Mary Coleman, the Interim Director of Financial Aid, whose contract will be extended until December.
- Erin King will oversee the clubs and organizations. The VPSA encouraged the Student Affairs staff to support students' on-and off-campus events.
- Kevin has sent a sign-up sheet for individuals who want to participate in events. (Attached)
- Anyone who needs marketing material should submit a helpdesk ticket and make sure you give Kevin enough lead time.
- Information regarding the reorganization of the department will be released soon.

XI. Cabinet Updates

- Dr. Taylor requests input on three operating standards he developed to help build and create operating standards. (Attached)
  - A1000.00—Administrative Policy & Operating Standard Framework
  - A1000.05—Policy & Operating Standard Development, Review & Approval
  - A100.10 Developing Operating Standards
- A campus-wide safety drill will be conducted on Tuesday, October 7, at 2:50 p.m.
- The budget will be taken to the board on Thursday, September 18.
- Working with HR for Title IX training.



- HR has shared a “When to Contact HR” handout and requests feedback. (Attached)
- The board will be voting to approve the purchase of the Union County Center.
- Property is being looked at for the Johnson County Extension Center.
- Early College Dual Credit is going to the board.

XII. The meeting was adjourned at 2:13 after receiving a motion, seconded by Mindy Ashby and John Sparks.

The next meeting is on October 7, 2025, at 10 am in the River Room.