



Administrative Services Council Minutes

DATE: August 18, 2025

Founder's Room/Zoom

Chair: Ginger Harner

Roll Call:

X	Chris Clark
X	Rebecca Wilson
X	Christina Wright
X	Ender Schmidt

X	Ginger Harner
X	Lisa Meyer
X	Jesse Smith-Fulia

X	Dwayne Fehrenbacher
	Lindsay Johnson
X	Dr. Micah Spicer
X	Guest: Tina Dudley

Agenda Items:

- I. Call to Order @ 10:03 am.**
- II. Approved Minutes of June 16, 2025 motion by Jesse, second by Lisa.**
- III. Additions to the Agenda** – Welcome Dr. Spicer; New Chair Discussion – Dwayne and Christina co-chairs. Motion by Jesse, second by Micah, all members voted in favor and the motion carried.
L-Atrium construction begins in late Spring/early Summer 2026.
- IV. Team Updates:**
 - **Business & Finance** – Discussed purchasing and bidding operating standard: 5 pgs. Focusing next on student debt assistance and financial hardship policy.
 - **Facilities Team** – Didn't meet last month; meeting on Wednesday, August 20.
 - **Administrative Services Leadership Team** – meets weekly, discussed construction updates. First read of FY26 budget to the board; adjusting numbers to address revenue. Discussed IT, HVAC, maintenance. Second read to December board meeting.
- V. Policy Review** – There are no policies for review, but will resume review soon. The Council has made remarkable progress so far.
- VI. Operating Standard Review** – There are none for review; however, good progress has been made.
- VII. Strategic Plan Review – Ginger Harner** – Way down on timeline. Strategic Plan Committee meeting on Aug 22. Next is operationalization. Mission has been revised

the first time in a long time. HLC had inquired why the mission had not been updated in so long. Mission is a good representation of what we consider our mission. Vision and Values were also revised. Values now includes observable actions. Discussed the use of the term “economic prosperity” in the mission and how it represents wanting to elevate the region economically. Discussed how Strategic Plan is much more relevant this time around. Discussed retirement of Dr. Teske, who has been instrumental to this process. Community has enjoyed being involved in the process. Need to remind people to share and review.

VIII. Adjournment

- a. Dwayne motioned to adjourn at 10:39 am with a second by Ender. All members voted in favor and the motion carried.