



***Student Academic Assessment Team Agenda  
August 25, 2025  
Time/Location: Founders Room***

**Chair: Mike McNally**

**Roll Call:**

	Names		Names
✓	Mindy Ashby	✓	Dr. Dane Muckler
	Sabrina Black	✓	Christy Parks
	Anna Davenport		Kayde Pender
	April Dollins	✓	Dr. Kristin Shelby
Vacant	Admin Assist (Minutes)	✓	Dr. April Teske
✓	Mike McNally	✓	Dr. Ryan Thornsberry
✓	Sheryl Ribbing		

*✓ indicates attendance, leaving blank indicates absent*

**Agenda Items:**

- I. Call to Order**  
Meeting called to order at 2:00.
- II. Approve Minutes of July 28, 2025**  
Forgot to do. Need to do at the next meeting.
- III. Additions to the Agenda**  
None
- IV. Items for Discussion**
  - **Assessment Day Agenda-** Removed HLC update since we just did that at convocation and adjusted the beginning of the agenda. Sheryl will put the revised agenda on the calendar invite.
  - **Breakout sessions for the afternoon of Assessment Day-** We reviewed the following questions and approved them:

- i. To what extent does the rubric adequately address this core competency in your *content area*?
- ii. Do you feel the alignment of this core competency and your *specific course(s)* is still correct? What adjustment(s) should be made?
- iii. What improvements/recommendations do you have about this core competency and/or its respective rubric?

We discussed if there are any colleges that we know of who split a GECC into two rubrics, such as problem solving, so it applies to all subject areas. The discussion was that it shows improvement if we decide there are two different types of problem solving- quantitative and qualitative. It really is up to each college on what works for them.

We discussed the need for reliability checks on the rubrics and had had a lengthy conversation about how that might work. Dr. Shelby was able to discuss her perspective on what they did at JALC when she was assessment coordinator, and Dr. Teske shared hers from SIU.

We think we can at least work on definitions right now. Do we want to gather sample artifacts for each level for each rubric? The faculty need to discuss how they might want to approach interrater reliability.

- **Assessment Monitoring Report Update-** Mike emailed a power point to Sheryl for Assessment Day that contains the data from the two GECCs from last year. He does not yet have the entire report completed.
- **CQIs in WIDS-** Dr. Muckler has WIDS ready to go and will train the Student Affairs and Administrative Services reps in the afternoon on Assessment Day. He created a tutorial video and a step-by-step guide that we will send with the agenda.
- **What/Where/How to store CCAF rubrics and artifacts-** Discussed storing all of those elsewhere, like in a Google Drive, and only attaching samples and the final data to WIDS. We discussed hopefully using Moodle to assess and collect the data for the GECC in order to disaggregate the results by program and demographics. Sheryl will make an appointment with Jonathan and Dan in IT. Dr. Muckler will also see what he can figure out.

## V. New Business

None

Next Meeting:

- Approve July and August meeting minutes
- Look at the feedback from the afternoon sessions at Assessment Day
- Discuss defining the GECC rubric criteria and looking at the rubrics across the levels to make sure they represent those definitions.

- Discuss the need for further definitions within the rubric
- Decide on documentation needed and where stored (CCAFs, Rubrics, Artifacts, etc.)

### **Adjournment**

**Meeting adjourned at 3:50 p.m.**



# Shawnee Community College

**REVISED**

## ASSESSMENT DAY Tuesday, September 2, 2025 Agenda

7:45 – 8:15 Registration and Light Refreshments..... Commons

### **ED CENTER**

8:20 – 8:30 Welcome ..... Dr. Tim Taylor

8:30 – 8:55 Student Academic Assessment Annual Report..... Sheryl Ribbing

8:55 – 9:15 CQI Overview ..... Dr. April Teske

9:15 – 9:35 Share Successes (Findings from FY25)..... All Employees

9:35 – 9:50 GECC Rotation ..... Sheryl Ribbing

9:50-12:00 Work on FY24 & 25 CQIs ..... All Employees, Room Assignments

12:00 – 12:45 Lunch ..... Commons

12:45 – 1:00 Wrap-up/Door Prizes ..... Commons

1:15 – 2:00 GECC Session: Problem Solving ..... River Room

GECC Session: Personal Growth & Responsibility ..... J2047

WIDS Session: Admin Services & Student Affairs Entities Designee..... K1135