



Academic Affairs Minutes April 17, 2025 at 10:00am Founders Room

Chair: (Blake Goforth)

Roll Call:

<input checked="" type="checkbox"/>	Blake Goforth
<input type="checkbox"/>	Lorena Hines
<input checked="" type="checkbox"/>	Sheryl Ribbing
<input checked="" type="checkbox"/>	Mandy Hannan
<input checked="" type="checkbox"/>	Mike McNally

<input checked="" type="checkbox"/>	Dr. Kristin Shelby
<input checked="" type="checkbox"/>	Hailey Merriman
<input checked="" type="checkbox"/>	Becky Steinmetz
<input type="checkbox"/>	Dr. April Teske
<input type="checkbox"/>	Mackenzie Scherer

<input checked="" type="checkbox"/>	Dr. Muckler, Guest
<input checked="" type="checkbox"/>	Melissa Luttenbacher, Guest
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Agenda Items:

- I. **Call to Order** Meeting was called to order by Blake at 10:06 a.m.
- II. **Approve Minutes** of March 20th email meeting. Motion to approve as presented by Dr. Shelby and seconded by Mandy.
- III. **Additions to the Agenda**
- IV. **Items for Discussion**
 - **Updates**
 - **Shared Governance Structure**
 - **Academic Affairs Council Charge**
 - **Academic Standards Team Charge**

Blake explained we need to discuss the shared governance structure. There is consideration about merging AST and AAC. Dr. Shelby explained that a lot of the items that are in AST and AAC seem to crossover and/or are referred to one another. This creates a delay between the two meetings. The suggestion is to merge the teams into a hybrid function. This is a recommendation that would need to go to Dr. Taylor for a final decision, therefore, Dr. Teske wants our feedback on the idea. Mandy thinks more faculty maybe at the table for input. Sheryl added it would

promote more discussion by seeing both sides of the functions. If you don't have everyone in the room, sometimes your lacking information. The council is in favor of merging.

- **Action**

- **Operating Standard A2300.35 Faculty Orientation**

Becky gave a brief presentation of what the faculty orientation looks like. The council reviewed the standard. Name needs to be updated. Sheryl identified one of the sections really focus on shared governance, shared governance assigned teams, what to expect. The council recommends taking the suggestion of faculty mentors to ALT. Sheryl made a motion to accept with the title change, seconded by Mike. All approved.

- **Operating Standard A2000.50 Workforce Development**

Melissa presented an overview and purpose for this standard. The council reviewed the standard. Dr. Shelby makes a motion to accepted the operating standard as presented, seconded by Mandy. All approved.

- **Operating Standard A2000.45 Continuing Education**

Melissa presented an overview and purpose of this standard. The council reviewed this standard. A motion to accept the standard as presented was made by Dr. Shelby, and seconded by Sheryl. All approved.

- **Operating Standard A2000.55 Professional Licensure**

Mandy presented an overview of the standard and specifically focusing on how it relates to the college, offerings, tracking, reporting, student transparency, and licensures. It aligns with our accreditation requirements in the AH/Nursing department. The council reviewed the standard. The council suggested defining NC-SARA and correcting a typo. A motion to accept with the listed suggestions was made by Dr. Shelby, seconded by Mike . All approved.

V. New Business

Adjournment @ 10:51 am A motion to adjourn was made by Mandy, seconded by Dr. Shelby. All approved.