



## Recruitment and Enrollment Team Agenda July 23rd, 2025 / 1:30 p.m. The River Room/ Zoom

**Chair: Mandy Palmer and Carrie Davis**

**Roll Call:**

<input checked="" type="checkbox"/>	Carrie Davis
<input checked="" type="checkbox"/>	Kevin Hunsperger
<input checked="" type="checkbox"/>	Mandy Palmer
<input checked="" type="checkbox"/>	Kyle Smith
<input type="checkbox"/>	

<input type="checkbox"/>	Eric Howard
<input checked="" type="checkbox"/>	Mandee Trowbridge
<input type="checkbox"/>	David Davis
<input type="checkbox"/>	Teale Betts
<input checked="" type="checkbox"/>	Virginia Chamness

<input checked="" type="checkbox"/>	Gabriel Nuokye
<input checked="" type="checkbox"/>	Melissa Luttenbacher
<input checked="" type="checkbox"/>	Maggie Calcaterra
<input checked="" type="checkbox"/>	Jeff McGoy
<input type="checkbox"/>	

### **I. Call to Order**

The meeting was called to order at 1:37 by Carrie Davis, co-chair. A quorum was present.

### **II. Approve Minutes of June 25th, 2025 meeting**

A motion to approve the minutes of the June 25, 2025 meeting was made by Kyle Smith, with a second by Gabriel Nuokye. All voted in favor and the motion carried.

### **III. Items for Discussion**

#### **a. Monthly reports and updates from team members**

- Kyle Smith reported he has had a lot of visits from players. He is recruiting pretty much every weekend. He has some players returning who thought they were going to go somewhere else.
- Carrie Davis states she has appreciated Kevin Hunsperger's push for enrolling on social media and has seen an increase in appointments as a result of the push.
- Virginia Chamness noted how kids' camps have been a recruitment tool as parents and grandparents of the kids attending camp have been taking brochures.
- Carrie Davis highlighted how kids' camps are a way to begin recruiting at a young age.

**b. Review and Work on Event Calendar**

- Carrie Davis presented the event calendar. A calendar that has been used multiple years to log all community events. The goal of this discussion was to look at fall events and decide which one's the college would participate in.
- Jeff McGoy stated he doesn't want to limit the number of events the college participates in.
- Melissa Luttenbacher stated the desire for it to be an expectation for all faculty and staff to participate in one event, this would lighten the load for everyone and allow us to participate in more events.
- Kevin Hunsperger suggested that if there are events we cannot participate in maybe we could offer the organizers of the event tshirts or other swag.
- Melissa Luttenbacher suggested sign up email come from Vice Presidents as people may be more likely to read those emails.
- Kevin Hunsperger suggested having advisors available at in house events to help people sign up for classes.

**c. Parade Policy**

- No update at this time.

**d. Time of Meeting?**

- The team decided that the current time works best for everyone.

**IV. New Business**

**a. Elect new chair at July meeting**

- Kevin Hunsperger was elected as the new chair for the recruitment and enrollment team. Mandy Palmer will be the recorder for the recruitment and enrollment team.
- Kevin Hunsperger, as the chair, will begin sending out emails for volunteers at events the college will be attending.

**Adjournment**

A motion to adjourn was made by Mandee Trowbridge, with a second by Gabriel Nuokye. All voted in favor and the motion carried. The meeting adjourned at 2:40 PM

**Next Meeting: August 27th, 2025**