

Student Affairs Leadership Team Minutes
May 6, 2025/10 am.
River Room

Chair: Jeff McGoy, Vice President of Student Affairs

Roll Call:

<input checked="" type="checkbox"/>	Mindy Ashby	<input type="checkbox"/>	Mindy Reach	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Keyarra Blissett (10:06)	<input checked="" type="checkbox"/>	Jacqueline Smith	<input type="checkbox"/>
<input type="checkbox"/>	Danielle Boyd	<input type="checkbox"/>	John Sparks	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Lindsay Johnson (Zoom)	<input checked="" type="checkbox"/>	Amber Suggs	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Jeff McGoy	<input type="checkbox"/>	James Walton	<input type="checkbox"/>

✓ Indicates attendance; leaving blank indicates an absence.

- I. Jeff McGoy, Vice President of Student Affairs (VPSA), called the meeting to order at 10:00 am.
- II. Mindy Ashby moved, and Amber Suggs seconded the approval of the April 1, 2025, minutes as presented.
- III. Amber Suggs gave kudos to Financial Aid for facilitating the FASFA workshop.
- IV. Roundtable

Enrollment Services – Mindy Reach

- Attended parent nights at Meridian, Cobden, and Egyptian.
- High school registrations are taking place.
- Started reaching out to students who have not registered for the summer or fall semesters.
- Currently, summer registration is up, and fall is down
- Attended high school's awards nights, Black Diamond Haley Davidson Scholarship Luncheon, and Massac Signing Day, in which 28 students have committed to SCC
- Ambassadors have completed interviews for the upcoming academic year.
- Mindy Reach is working on an ICCB program review for advising and counseling and will be asking for assistance.

Community Education & Outreach Centers – Lindsay Johnson



Community Education:

Kicked off the Summer 2025 Saints Kids Camp season. Last week, we distributed 5,300 flyers to K-8 schools. Began enrollment on April 29, and as of Friday, May 2, 181 future saints had already enrolled in camps.

Driver Safety:

Fourteen in-person course registrations were recorded, 66 new applications were processed, and 67 certificates of completion were documented and reported to the six circuit clerks' offices.

Alexander County Extension Center

- Parent Night at Meridian High School to inform students and families about available programs and resources. On the same day, graduating seniors registered for the summer and fall 2025 semesters, with a follow-up registration session on April 14.
- Attended Meridian High School International Night
- Collaborated with Arrowleaf to offer an Introductory Computer Class
- Hosted a concealed carry class

Johnson County Extension Center

- Advised ninety-seven students in April.
- Attended the Southern Illinois Future Teacher Coalitions yearly meeting at JALC.
- Visited Massac County High School
- Hosted the Johnson County Cabinets quarterly meeting
- The Little Saints Book Club met.
- Participated in the Johnson County Child Abuse Proclamation at Goreville's Rural Health Department.
- Hosted Arrow Leaf's Basic Computer course
- Registered Goreville High School students.
- Visited Anna-Jonesboro High School to assist with registering students for summer and fall
- Visited Goreville to speak with Sophomores who earned the Honors Escrow Scholarship.

Massac County Extension Center

- Advised thirty students, assisted two students with FASFA forms, proctored two ACCUPLACER tests, and reset seven passwords for students.



- Answered ninety-two phone calls about summer and fall 2025 enrollment, testing, and SCC programs.
- Hosted a Truck Driver Advisory Meeting
- Nine students attended the Drivers Safety class
- Hosted a CPR class
- Hosted the SCC Massac CAN Pinning ceremony
- Received snack bags from local churches for finals week
- Students continue to utilize Bernie's Place for breakfast, lunch, and dinner.

Union County Extension Center

- Advised thirty students, assisted two students with FASFA forms, proctored two ACCUPLACER tests, and reset seven passwords for students.
- Answered ninety-two phone calls about summer and fall 2025 enrollment, testing, and SCC programs.
- Hosted a Truck Driver Advisory Meeting
- Nine students attended the Drivers Safety class
- Hosted a CPR class
- Hosted the SCC Massac CAN Pinning ceremony
- Received snack bags from local churches for finals week
- Students continue to utilize Bernie's Place for breakfast, lunch, and dinner.

Student Success – Mindy Ashby

- Assisting with coverage and training for the Testing Center and Library staff.
- Will be attending IEP exit graduation transition meetings at Anna-Jonesboro High School for the next three Wednesdays.
- Presenting at the PN orientation on May 22. (All of my area)
- Attended the Autism Conference hosted by Illinois University on April 30

Counseling

- A "Feet on the Ground" grounding workshop was recently hosted by Instructor Jessie Smith Fulia and Counselor Donna Price to promote mental well-being. Eight participants attended (one student and seven faculty/staff). A Zoom link was shared, though no extension site participants joined.



- The LGBTQIA+ club plans a field trip to the SIUC Sharp Museum on May 17.

Testing/Tutoring Center

- Bree has accepted a new position; this is her last week.
- Students are actively scheduling final exams and make-up tests.
- Support is being provided for students working on final papers and projects.

Library

A new staff member is anticipated to begin this week. Several Student Success staff members are assisting Amber with coverage and lunch breaks.

Career Services

The Career Services Coordinator has sent the graduate survey and is analyzing the responses. He is on medical leave and is expected to return in a few weeks. He is meeting with several students to review their resumes and discuss career searches.

Student Engagement

The Engagement Coordinator is rescheduling the Car Show for May 31 after a weather-related postponement last weekend.

Student Support Services – Amber Suggs

- SSS Awards Program will be on May 7.
- SSS Year-End D & D event will be on May 14.
- Eleven SSS students graduated in the fall, 42 in the spring, and 14 in the summer semesters.

Financial Aid & Veteran Affairs – Keyarra Blissett

Office Business

- The Financial Aid office served 179 students and parents in April, with 32 face-to-face meetings, 54 phone calls, and 32 emails (finaid@shawneecce.edu only).
- Processed 47 ISIRS for 24-25
- Imported 806 ISIRS 25-26 (duplicated)
 - Two hundred twenty-six of those ISIRS are Unlinked (meaning the student has not applied for admission but added our school code to their FAFSA).
 - Five hundred twenty-one students have been packaged, but Offer Letters have not been processed or sent out.



- Processed 25 R2T4s for spring

Financial Aid Office Updates

The 25-26 Annual setup is now complete. Currently testing budgets and comment codes. Planning for offer letters and missing information letters to start going out for fall 2025, mid-May or sooner.

Professional Development

Keyarra earned a NASFAA credential for Satisfactory Academic Progress. Lisa will be attending AVECO in July.

Disbursement Numbers

- Spring Pell awarded- \$ 1,001,169.27
- Spring FSEOG awarded - \$6,510
- Spring MAP awarded - \$232,254.00

Executive Assistant to VPSA – Jacqueline Smith

The commencement assignments have been emailed. The faculty and staff rehearsal will take place on May 15 at 10 am. The student's rehearsal will be on May 15 at 1 pm.

- V. The Student Affairs Council is working on the Advancement Placement Operating Standards.
- VI. The Recruitment and Enrollment Team is developing micro-surveys and other recruitment strategies for targeted demographics.
- VII. The Student Experience team did not present a report.
- VIII. VPSA Updates (also from Board, Cabinet, Etc.)
 - a. Weekly report analysis has been helpful in providing useful information when having discussions with the president.
 - b. Will begin meeting with the Leadership Team to review and discuss the weekly reports the last week of May or June 1.
 - c. The HR consultant will be provided with a two-part workshop titled "Enhancing Your Supervisory Skills and Performance Appraisals" on July 15th and 16th and July 22nd and 23rd.
 - d. The Council for Opportunity in Education will hold a meeting on May 7 to discuss potential upcoming federal cuts. THE VPSA will send the link to anyone who wishes to participate.
 - i. The VPSA will hold a debriefing meeting with ETS and SSS on Thursday, May 8, to discuss the meeting's results.



- e. VPSA is hosting an athletic banquet for the student-athletes on Wednesday, May 7, at 3 pm in the L-Atrium.

IX. Cabinet Updates

- a. If your budget allows, make major purchases out of your budget before the end of this budget cycle.
- b. The Fall Convocation will be on Thursday, August 7.
- c. Commencement is scheduled for Friday, May 16, at 6:00 pm. If you can't attend, you must submit a request to Dr. Taylorbe to be off.
- d. Will need assistance with getting the CCSSE/SENSE Survey completed by students.
- e. VPSA is moving forward with marketing ideas for Student Affairs.

- X. Keyarra Blissest moved, and Mindy Ashby seconded, and the meeting was adjourned at 10:38 am.

The next meeting is scheduled for June 3, 2025, at 10:00 am in the River Room.