



**Student Academic Assessment Team Agenda
December 23, 2024**

Time/Location: 2 pm, Communication via Email

Chair: Mike McNally

Roll Call:

	Names		Names
P	Mindy Ashby	P	Dr. Dane Muckler
P	Sabrina Black	P	Christy Parks
P	Anna Davenport	P	Kayde Pender
P	April Dollins	P	Dr. Kristin Shelby
P	Jessica Edwards (Minutes)	P	Dr. April Teske
P	Mike McNally	P	Dr. Ryan Thornsberry

✓ indicates attendance, leaving blank indicates absent

Agenda Items:

- I. Call to Order**
 - Mike sent out the agenda on December 13.
- II. Approve Minutes of November 25, 2024**
 - April made the first motion, Ryan seconded.
- III. Additions to the Agenda**
- IV. Items for Discussion**
 - **Assessment Plan Update Review**
 - a. Mike made final changes to the Assessment Plan based on conversations and suggestions during the November meeting.
 - **SAAT Operating Standard**
 - a. Mandy created a document based on the Assessment Plan. This was voted on and approved in early January. The document was sent to the Academic Affairs Council for approval.

- **Core Competency Data Review Document**
 - a. This was tabled and will be the primary SAAT activity for January ahead of the HLC visit.

V. New Business-

- None

Adjournment- NA