



## Administrative Services Leadership Team Meeting Minutes

DATE: January 28, 2025

TIME/LOCATION: 8:30 am - Chris Office

### Roll Call:

✓	Chris Clark	✓	Don Koch
✓	Dwayne Fehrenbacher	✓	Brandy Woods

**I. Call to Order** - Chris Clark

**II. Additions to the Agenda** -

**III. Items for Discussion/Updates**

A. Since the HLC Peer Reviewers are onsite, the team met to review Criterion 5 and prepare for any questions that would arise during the open session scheduled on January 28.

**IV. New Business** - No New Business

**V. Next Meeting** - Feb 4, 2024

**VI. Adjournment** - Meeting adjourned at 8:48 am