Student Academic Assessment Team Agenda
September 23, 2024
Time/Location: 2 pm, The Founders Room

Chair: Mike McNally

Roll Call:

	Names			Names
√	Mindy Ashby			Dr. Dane Muckler (conference)
√	Sabrina Black		√	Christy Parks
√	Anna Davenport			Kayde Pender
√	April Dollins		√	Dr. Kristin Shelby
√	Jessica Edwards (Minutes)		√	Dr. April Teske
√	Mike McNally		√	Dr. Ryan Thornsberry

√ indicates attendance, leaving blank indicates absent

Agenda Items:

I. Call to Order

Mike called the meeting to order at 2:06 p.m.

II. Approve Minutes of August 26, 2024

Mindy made a motion to approve the minutes, which Dr. Shelby seconded.

III. Additions to the Agenda

IV. Items for Discussion

- **HLC Update**
  a. Dr. Shelby stated that the steering committee will bring suggestions from Marie (HLC) consultant for discussion.

- **Core Competency Data Review Document** (Three-year review cycle)
    a. Mike suggested that we create questions for the review committee (i.e., what did you learn, areas of opportunity, what you plan to do to address issues or areas of improvement). Dr. Shelby suggested that these items are tied to the strategic plan, CQI, and budget. Anaylzing the data to close the loop for annual assessment.
    b. Mike suggested a more detailed analysis would benefit the assessment, as it outlines strengths and weaknesses. Specific faculty groups identified specific core competencies to implement changes.
    c. SAAT made a list of possible questions. Mike will email the questions to all SAAT members so that this document can be created by Fall break. Mike will then share the data review document and the Global & Cultural Awareness and Oral Communication data with faculty who assess those competencies.
- **Assessment Plan**
    a. Update
        i. Introduction (Mike reviewed, highlighted, corrected, or deleted items based on suggestions during the August meeting). Mike amended the clubs and organizations section. Later this semester Mike will work with Dr. Muckler to update the curriculum map to a new WIDS-based plan.
        ii. Dr. Shelby suggested removing the Nursing and Allied Health Analysis report from the plan.
        iii. Mike will remove the program review, Appendix B & C.
        iv. The team updated and highlighted areas for review in the SAAT plan.
        v. Dr. Teske suggested that SAAT needs an operating standard, which in turn means that the Assessment Plan is carrying out the operating standard. Mike and Dr. Teske will work on this prior to the November meeting.
        vi. The Standards and the Accountability Measures graph needs to be updated (Figure 1 was omitted).
            1. Mike will review tables and charts
        vii. Action Plan Steps
    b. **https://shawneecc.edu/wp-content/uploads/2022/02/Student-Academic-Assessment-Plan.pdf**

V. New Business

Adjournment
Sabrina motioned to adjourn, and Dr. Shelby seconded.