Facility Management Team Minutes

Date: August 21, 2024
Zoom & Founders Room

Chair: Dwayne Fehrenbacher

Roll Call:

√	Virginia Chamness		Lindsay Johnson		Cheryl Cummins
	Chris Clark	√	Don Koch		Alex Copley
√	Dwayne Fahrenbacher		Jonathan Van Meter	√	Kyle Smith
	Jennifer Herren		Alicia Farris	√	Kaylyn Meyers
√	Eric Howard	√	Tim Cornwell		Sandy Fontana

Agenda Items:

I. **Call to Order** – Called to order at 1:05 pm

II. **Approve Minutes of** – Motion was made by Tim and seconded by Kaylyn to approve the minutes

III. **Additions to the Agenda** – No Additions were made to the agenda.

IV. **Items for Discussion** –
- Briefly discussed Operating Standard A7300. Team decided to table until next monthly meeting.
- Sleeves and baskets are set for the first 9 tees of disc golf. Waiting to receive tee signs and the other 9 baskets plus one practice basket from DGA. Still need to order SCC Discs.
- Don reported the kitchen area is completed at main campus. They have decided to redesign the library plans, work is expected to begin on it the week of August 26, 2024 pending approval. Union County Extension OTA is complete. Boiler/Chiller renovation at the Massac County Extension is going as planned. Completion date is set for October 2024.
- Kyle reported there have been 3 bids submitted for the new scoreboard for softball

V. **New Business** – There was no new business

VI. **Next Meeting** – Next meeting will be September 18, 2024 @ 1pm in Founders Room

VII. **Adjournment** – Motion was made by Kaylyn and seconded by Kyle.