Facility Management Team Minutes

Date: October 16, 2024
Zoom & Founders Room

Chair: Don Koch

Roll Call

√	Virginia Chamness	√	Dwayne Fehrenbacher	√	Lindsay Johnson
√	Chris Clark		Sandy Fontana	√	Don Koch
√	Alex Copley	√	Adrian Fox	√	Kaylyn Meyers
√	Tim Cornwell	√	Jennifer Herren	√	Kyle Smith
√	Cheryl Cummins		Eric Howard	√	Jonathan Van Meter

Agenda Items:

I. **Call to Order** – Meeting was called to order at 1:00pm

II. **Approve Minutes of** – Motion was made by Tim and seconded by Jon to approve the minutes from the September 18, 2024 meeting

III. **Additions to the Agenda** – No Additions were made

IV. **Items for Discussion** –
- SCC Vehicle Fleet. Motion was made by Dwayne and seconded by Cheryl to purchase two new vehicles for the fleet. It was decided that one needs to be a mini-van and the other a small SUV or car
- A5500.15 (Use of College Vehicles) Discussed setting up an e-card vehicle request form under MySCC
- Expressive Activity Commercial Solicitation – This is something that should remain with Kevin Hunsperger, SCC's Marketing Director
- Disc Golf Update – The last nine basket areas are being marked off and completed by Cache Disc Golf Association
- Construction Update – Library project is back in progress after a few minor adjustments to previous plans. Chiller upgrade is down to a few punch list items being completed, and the hood in the kitchen is almost complete.

V. **New Business** – There was no new business

VI. **Next Meeting** – November 20, 2024 @ 1pm

VII. **Adjournment** – Motion was made by Tim and seconded by Kaylyn to adjourn