Employee Relations Team Agenda

7.16.24

10 a.m., Founders Room

Roll Call:

Dr. Brenda Brown	Beth Crowe	Cheryl Cummins
☑ Dr. April Dollins	Amanda Hannan, Secretary	☑ Rachel Hannan
☑ Karen McGoy	☑ Becky Steinmetz, Chair	Rebecca Wilson

Meeting Facilitator: Felicia Rouse
Guest: Sabrina Black

Agenda Items:

I. Call to Order at 10:04 am
II. Approve Minutes
    A. May 2024 Dr. Dollins made a motion to approve, seconded by Rachel Hannan.
III. Additions to Agenda – N/A
IV. Discussion
    A. New Business
        1. Climate Survey – Sabrina Black shared the Campus Climate Survey for Employees that is now a state requirement.
            a) Committee reviewed and completed edits to questions 1-57.
            b) Remaining questions will be reviewed at the next meeting.
            c) Survey will be implemented in September with responses going directly to third-party.
        2. June and July 2024 Employee Excellence Award -Congratulations Matt Steinmetz (Safety) and Karen McGoy (Customer Service).
    B. Old Business
        1. Update Employee Excellence Award Rubric – August. Tabled.
        2. Nectar. Tabled.
V. Policies & Procedures/Strategic Plan for Review (from DEI Council and/or HR office) – Tabled.
VI. Adjournment – Karen McGoy made a motion to adjourn and Rachel Hannan seconded at 12:04pm.

Next Meeting: July 24, 2024 to finalize survey changes.

Parking Lot for Thoughts/Ideas Upcoming Discussion/Action: