Facility Management Team Minutes

Date: April 17, 2024
Zoom & Founders Room

Chair: Dwayne Fehrenbacher

Roll Call:

√	Virginia Chamness	√	Lindsay Johnson	√	Cheryl Cummins
	Chris Clark	√	Don Koch		Alex Copley
√	Dwayne Fahrenbacher	√	Jonathan Van Meter	√	Kyle Smith
√	Jennifer Herren	√	Alicia Farris	√	Kaylyn Meyers
	Eric Howard	√	Tim Cornwell		Sandy Fontana

Agenda Items:

I. **Call to Order** – Dwayne called meeting to order at 1:05pm

II. **Approve Minutes of** – Motion to approve minutes of March 20, 2024 was made by Tim and seconded by Kaylyn

III. **Additions to the Agenda** – No additions were made the agenda

IV. **Items for Discussion** –

- Baseball/Softball Facilities – Softball Coach Kyle Smith along with special guest and Baseball Coach Ken Reichert gave a presentation over improvements and upgrades both outside ball facilities need. They are as follows, but not limited to:
  - Combined Bathroom, Concession, and Storage facility
  - Upgraded scoreboards (Softball's current scoreboard is not operable)
  - Batting facilities
  - Expand Dugouts
- Disc Golf Map – Alicia, Don, and Lindsay met with a Disc Golf Designer from Cache River. He assisted our disc golf team in determining the best layout for SCC's disc golf course. To date, a 9-basket course has been ordered. Don is talking to SCC's HCCTP class to see if they would pour the concrete tee pads.
- Commencement Sound Outsourcing – Dwayne presented 2 quotes to the team to consider for the hire of setting up and operating sound equipment for the Spring 2024

Commencement. He spoke with companies explaining what was needed for the commencement. TC3 and House of Worship both submitted quotes. The team voted and approved House of Worship for the job.

- AI Subcommittee – As per Dr. Taylor, Dwayne has been tasked with the job of putting together an AI Subcommittee for SCC. With AI becoming more prominent in Higher Education Settings, SCC is seeking members interested in AI and how SCC can use to benefit its students.
- HLC Update for 3.D.4 and 5.B1 – Tabled until next meeting

V. **New Business** – No New Business was brought before the team

VI. **Next Meeting –** May 15, 2024

VII. **Adjournment –** Alicia made a motion to adjourn, seconded by Kaylyn.