Student Academic Assessment Team Agenda
February 26, 2024
Time/Location: 2 pm, The Founders Room

Chair: Mike McNally

Roll Call:

	Names			Names
√	Mindy Ashby		√	Dr. Dane Muckler
√	Craig Bradley			Kayde Pender
√	April Dollins		√	Dr. Kristin Shelby
√	Jessica Edwards (Minutes)		√	Dr. April Teske
√	Mike McNally		√	Dr. Ryan Thornsberry

√ indicates attendance, leaving blank indicates absent

Agenda Items:

I. Call to Order

II. Mike McNally, Chair, called the meeting to order at 2:08 p.m.

III. Approve Minutes of January 22, 2024

Dr. Shelby motioned to approve and Mindy Ashby seconded the January 22, 2024 meeting minutes. All were in favor and the motion carried.

IV. Additions to the Agenda

None

V. Items for Discussion

- **CBE – Assessment/Quality Improvement**

  Dr. Muckler is working on the Competency-Based Education application for the Welding program. He presented a document and asked for guidance since the HLC site states:

"Before applying for HLC approval of a CBE program, institutions should understand the Council of Regional Accrediting Commissions' (C-RAC's) Common Framework for Defining and Approving Competency-Based Education Programs…"

SAAT reviewed the 11 evaluation considerations and agreed that most, if not all, relate directly to assessment. A post-graduation survey would help answer the final question.

- **HLC 4B Assurance Argument**
  a. **Watch HLC 4B Videos**
     i. **(17:36-33:12)** https://youtu.be/df0-lRp3toQ?si=aG27DL8NrLZ59pva&t=1056
     ii. **(47:42-50:40)** https://youtu.be/df0-lRp3toQ?si=jSe3hrU2s0GHNMKs&t=2862

  Members discussed the HLC videos about Criterion 4B. It was agreed that the Process is what HLC reviewers will be considering when they read the SCC report and visit the campus. We should ensure the use of common language for assessment and review our Definitions & Terminology list in the Student Academic Assessment Plan.

  HLC is also looking for documented evidence and data. We should use more surveys related to co-curricular activities to collect data related to student learning.

  Co-Curriculars and dual credit are a growing component of college activities. HLC will be monitoring our co-curricular activities and documentation.

  b. **Read Last Argument: Met with Concerns (pp. 76-82)**
     i. Attached Document – *1 SCC Assurance Argument Final 10012018*
  c. **Read HLC Feedback on Last Argument: (pp. 42-44)**
     i. Attached Document – 2 *Shawnee Community College Final Report 120142018*
  d. **Read our Assessment Report (for monitoring in response to the feedback on last argument)**
     i. Attached Document – *Final Report-Assessment (22-01-26)*
  e. **Read our 4B draft**
     i. https://docs.google.com/document/d/1PV-JXp3lXilW1e2hZ1XwL5OVonxI4ydJ-GX4w134VJQ/edit?usp=drive_link

The group discussed these documents then spent an hour editing and adding information to the 4B draft.

VI. New Business

Adjournment

Dr. Shelby motioned to adjourn and Mindy Ashby seconded at 3:55 p.m.