Curriculum & Instruction Team Meeting
March 21, 2024
Minutes

C&I Team Members

x	Lori Armstrong	x	Dr. Dane Muckler (Co-Chair)
x	JoElla Basler	x	Dr. Ian Nicolaides
x	David Black		Mindy Reach
	Sabrina Black		Kayla Sauerbrunn
	Keyarra Blissett	x	Dr. Kristin Shelby (Chair)
x	Danielle Boyd		Rebecca Steinmetz
x	Jessica Edwards (minutes)	x	Kristy Stephenson
	Amanda Hannan	x	Dr. April Teske (advisory)
x	Wendy Harris	x	Dr. Ryan Thornsberry
	Lorena Hines		

I. Call to Order at 2:06 pm
II. Roll Call
III. Approval of Minutes from February 15, 2024 (Ryan Thornsberry made a motion, Dr. Nicolaides seconded – motion carried)
IV. Action Items
    a. Allied Health (Dr. Ian Nicolaides)
    b. CTE (Wendy Harris)
        i. Course change: COS 0151-Cosmetology Laboratory I will go from 6 credit hours to 8 credit hours, and from 18 lab hours to 16 lab hours. (Effective Fall 2024) (Dr. Nicolaides made a motion, Lori Armstrong seconded – motion carried)
        ii. Course change: COS 0153-Cosmetology Laboratory II will go from 6 credit hours to 8 credit hours, and from 18 lab hours to 16 lab

hours. (Effective Fall 2024) (Kristy Stephenson made a motion, Lori Armstrong seconded – motion carried)

iii. Course change: COS-0155-Cosmetology Laboratory III will go from 6 credit hours to 8 credit hours, and from 18 lab hours to 16 lab hours. (Effective Fall 2024) (Danielle Boyd made a motion, Dr. Nicolaides seconded – motion carried)

iv. Course change: COS-0157-Cosmetology Laboratory IV will go from 6 credit hours to 8 credit hours, and from 18 lab hours to 16 lab hours. (Effective Fall 2024) (David Black made a motion, JoElla Basler seconded – motion carried)

v. Course change: COS-0159-Cosmetology Laboratory V will go from 6 credit hours to 8 credit hours, and from 18 lab hours to 16 lab hours. (Effective Fall 2024) (Dr. Nicolaides made a motion, David Black seconded – motion carried)

vi. COS 2139 Cosmetology: Increase total program credit hours from 40 to 50. (Effective Fall 2024) (Kristy Stephenson made a motion, Dr. Muckler seconded – motion carried)

c. Humanities and Social Sciences (JoElla Basler)

d. Math and Science (Lori Armstrong)

e. Nursing (Amanda Hannan)

f. General Education (AA/AS/AGS)

g. Other

V. Information Only Items

VI. Old Business

VII. New Business

VIII. Shared Governance Policies and Procedures

a. Transfer Articulation Process DRAFT (First Read)

IX. HLC Assurance Argument 3.B

a. Discussion took place over first draft submissions for subcomponents 3.B.1, 3.B.2, and 3.B.4. Subcomponent working groups will update and prepare final drafts, with evidence logged and saved in the corresponding shared C&I Google Drive folder, by April 12, 2024. Final drafts for 3.B. will be discussed at the April 18, 2024 meeting.

X. Announcements or Area Updates

XI. Upcoming Meeting Dates

a. April 18, 2024 (Items due by April 12, 2024)

XII. Adjournment (Kristy Stephenson made a motion, Lori Armstrong seconded – motion carried at 3:15 pm)