DEI Council Minutes
1.18.2024
River Room
12 p.m.

Chair: Jennifer Watkins/ Kayla Sauerbrunn

Roll Call:

	Jipaum Askew	x	Karen McGoy		Amber Suggs
	Anna Davenport	x	Lisa Meyer	x	Jennifer Watkins
	Tony Gerard		Donna Price		
x	Wendy Harris	x	Felicia Rouse		
x	Robert Lucas	x	Kayla Sauerbrunn		

Agenda Items:

I. Call to Order

- The meeting was called to order at 12:11 p.m.

II. Approve old Minutes

- Wendy motioned to approve the 12.7.23 meeting minutes and Lisa seconded. Motion passed. Minutes approved.

III. Items for Discussion

- DEI Committee Participation in Writing of Equity Plan – April Teske
  i. April Teske presented information regarding the requirement of the college to write and submit an equity plan by May 15, 2024. She showed the council members several examples of other colleges' equity plans. April reported that data is now being collected. She needs three volunteers from the DEI council to participate in meetings to analyze the data for the Equity Plan.
  ii. Rob, Wendy, and Lisa have volunteered to participate in those meetings.

IV. Committee updates

- Employee Relations
    i. Cheryl Cummins reported the committee will do a "share the love" event in February. It will be open to both college employees and students. The event will be set up in the Commons on February 14th. Conversation hearts will be available for a donation. All funds raised at each campus location will be donated to the charity of their choice.

- Cultural Awareness
    i. Felicia reported the committee has been working on recognition of Black History Month in February. The committee plans to do some type of program weekly throughout the month.

V. Old Business

- Culture of Fair Treatment Policy
    i. Rob shared a draft of a Culture of Fair Treatment Policy with the council. The council discussed the policy and reviewed the phrases that the council had created during the last meeting. Small changes to the policy were made.
    ii. Kayla will email the most recent draft of the policy to all council members for a final review.

VI. New Business

- Review of Institutional Effectiveness Procedures
    i. 1300.03
    ii. 1300.06
    iii. 1300.07
        1. After some discussion it was decided that, due to the length and content of the procedures, Jennifer will send out an email thread to all council members to collect feedback and/or recommendations for change.
- Felicia recommended the DEI council chair take the Unauthorized Animals on College Policy and Procedure to next meeting of the Executive Council.
- The DEI council also recommended adding language to the procedure requiring the posting of signs regarding the animal policy on all doors entering campus.
- Rob proposed that the DEI council investigate the implications and impacts of AI on our institution. Kayla stated that she thought another team was working on developing policy and procedures related to the use of AI. She will find out which team is tasked with this and relay that information to Rob.

VII. Adjournment

- Karen motioned to adjourn and Lisa seconded. Motion passed. Council adjourned at 1:31 p.m.