Student Academic Assessment Team Meeting Minutes
DATE: 10/23/23
TIME/LOCATION: 2:00 p.m. in the Founders Room

Roll Call:

	Names			Names
	Mindy Ashby			Kayde Pender
√	Craig Bradley		√	Dr. Kristin Shelby
√	April Dollins		√	Kristy Stephenson
√	Jessica Edwards (Minutes)		√	Dr. April Teske
√	Mike McNally		√	Dr. Ryan Thornsberry
√	Dr. Dane Muckler			

√ indicates attendance, leaving blank indicates absent

I. Call to Order

Mike McNally, Chair, called the meeting to order at 2:05 p.m.

II. Approve Minutes of September 25, 2023

a. Dr. Teske motioned to approve the minutes for September 25, 2023, and Dr. Shelby seconded. The motion was carried.

III. Additions to the Agenda

IV. Items for Discussion

- **Dane Muckler Introduction**

- **HLC Standard Pathway Seminar Review**
  a. Informative on what needs to be done in preparation for the report and visit.

- **HLC Core Component 4b**
  a. Dr. Shelby is the SCC HLC Accreditation Liaison Officer. She is leading and will be working with the College's shared governance teams on drafting responses and evidence collection as it relates to the HLC assurance argument criterion subcomponents. The CTE programs will continue to be updated. There are examples of evidence for them to follow for the assurance of performance.

They will review CCAF data from previous years and write their CQI. Examples from what they learned, including the sharing of some sample artifacts, will be used in presentations to emphasize conversations about assessment, sharing findings, and general instructional improvements. Assessment is a time reserved for ALL programs/departments to plan for the upcoming year based on the previous year's findings. Dr. Teske led the SCC HLC team to create a list of documents related to assessment (Core Component 4b). Everything is ongoing. Information will continue to update in the shared drive. Once the information is there, they will proceed and catalog the evidence. SAAT will need to read and review the assurance argument when it is finished.

- **WIDS Training Review**
  a. This could possibly change Simply Syllabus. It has not been as simple as it should be for faculty. There is a possibility that SCC may discontinue with WEAVE once we get through the HLC visit in 2025. SAAT members who went through WIDS training prefer its format. This is a discussion that will happen in the future on whether we will have this to replace WEAVE or not.

V. New Business

Adjournment

Craig Bradley made the motion to adjourn at 3:41 p.m., and Dr. Shelby seconded the motion. All voted in favor, and the motion carried.