



## Facility Management Team Minutes

Date: September 20, 2023 @ 1:00 pm  
Zoom & Founders Room

**Chair:** Lindsay Johnson and Dwayne Fehrenbacher

**Roll Call:**

<input type="checkbox"/> Virginia Chamness	<input type="checkbox"/> Lindsay Johnson	<input checked="" type="checkbox"/> Cheryl Cummins
<input type="checkbox"/> Chris Clark	<input checked="" type="checkbox"/> Don Koch	<input type="checkbox"/> Alex Copley
<input checked="" type="checkbox"/> Dwayne Fahrenbacher	<input type="checkbox"/> Jonathan Van Meter	<input type="checkbox"/> Kyle Smith
<input checked="" type="checkbox"/> Jennifer Herren	<input checked="" type="checkbox"/> Alicia Farris	<input checked="" type="checkbox"/> Kaylyn Meyers
<input checked="" type="checkbox"/> Eric Howard	<input checked="" type="checkbox"/> Tim Cornwell	<input checked="" type="checkbox"/> Sandy Fontana

**Agenda Items:**

- I. **Call to Order** – Meeting was called to order by Dwayne at 1:06pm
- II. **Approve Minutes of August 16, 2023** – Motion by Don and seconded by Tim
- III. **Additions to the Agenda** – There was no additions made to the current agenda
- IV. **Items for Discussion** –
  - Purchase of SUV and Truck – Advertisements for bids have been placed in the Mondays Pub and Metropolis Planet. Bids are due in by September 27, 2023
  - Public Event Request has been created. Anyone outside SCC can request to host an event here. The tab to request an event is located on the SCC website under Community.
  - Campus Safety Plan & Clery Report – Reports were sent to ICCB on September 19, 2023
- V. **New Business** –
  - CPR Certification for faculty/staff – We are looking into what it would take to have more faculty and staff CPR Certified
- VI. **Next Meeting** – October 18, 2023 @ 1:00pm in the Founders Room
- VII. **Adjournment** – Motion was made by Don and seconded by Alicia.