Curriculum and Instruction Team Meeting
December 1, 2022
Minutes

Members: Lori Armstrong, JoElla Basler, Danielle Boyd, Dr. Tammy Capps, Roberta Christie, Amanda Hannan, Wendy Harris, Lorena Hines, Mindy Reach, Kayla Sauerbrunn, Ruth Smith, Dr. Ryan Thornsberry.

Members Absent: Laura Hosfeldt

Guests: Sabrina Black (advisory non-voting member) and Jean Ellen Boyd

Chair: Dr. Kristin Shelby

VP of Academic Affairs: Darci Cather

Executive Associate to VPAA: Felicia Rouse

Minutes: Jessica Edwards

I. Call to Order (at 2:18 pm)
II. Roll Call
III. Approval of Minutes from November 17, 2022 (Wendy Harris made a motion; Lori Armstrong seconded – motion carried)
IV. Action Items
    a. Allied Health
        i. New Program: Addition of Phlebotomy program guide to the 2023-2024 catalog. (Effective Fall 2023) (Ryan Thornsberry made a motion; Amanda Hannan seconded – motion carried)
    b. CTE (*Please note: Agriculture action items for CTE will be distributed in hard copy prior to the meeting; otherwise these items will be tabled.*)
        i. New Agriculture Course: AGR 0210-Introduction to Agricultural Communications. 3 credit hours. (3 lecture, 0 lab) (Effective Fall 2023) (Roberta Christie made a motion; Mindy Reach seconded – motion carried)
        ii. Remove AGR 0235-Tree Identification Lab from the following Curricula: AGR 2214, AGR 2215, and AGR 2216. (Effective Fall 2023) (Ruth Smith made a motion; Danielle Boyd seconded – motion carried)

iii. Agriculture Curriculum Guide Changes

1. The FY22 Advisory Council recommended a communications course be added to the curriculum to prepare students for diverse areas of the Agriculture industry. AGR 0210-Introduction to Agricultural Communications will replace AGR 0235-Tree Identification Lab and increase the following program by one credit hour. (Effective Fall 2023)
    a. AGR 2214 Agriculture: Increase total program credit hours from 33 to 34. (Roberta Christie made a motion; Lorena Hines seconded – motion carried)
    b. AGR 2215 Agriculture Business & Management: Increase total program credit hours from 61 to 62. (Wendy Harris made a motion; Lorena Hines seconded – motion carried)
    c. AGR 2216 Fish and Wildlife Management: Increase total program credit hours from 60 to 61. (Ruth Smith made a motion; Lorena Hines seconded – motion carried)

c. Humanities and Social Sciences

i. New English Course: ENG-0110-English Composition I with Review. 4 credit hours. (3 lecture, 2 lab) (Effective Fall 2023) (Lori Armstrong made a motion; Wendy Harris seconded – motion carried)

d. Math and Science

i. Information Only: Prerequisite Change for BIO 0218-Introduction to Microbiology: Remove prerequisite of BIO 0111 and 0115. (Effective Summer 2023)

ii. New Math Course: MAT 0108-General Education Mathematics with Review. 5 credit hours. (4 lecture, 2 lab) (Effective Fall 2023) (Ruth Smith made a motion; Lorena Hines seconded – motion carried)

iii. New Math Course: MAT 0208-General Elementary Statistics with Review. 5 credit hours. (4 lecture, 2 lab) (Effective Fall 2023) (Ruth Smith made a motion; Roberta Christie seconded – motion carried)

e. Nursing

i. Program Change for Practical Nursing (PN 2127): Removing BIO 0115-Human Biology as the prerequisite for BIO 0221-Anatomy and Physiology I will decrease the total program credit hours from 50 to 45. (Effective Fall 2023) (Ruth Smith made a motion; Lorena Hines seconded – motion carried)

f. General Education (AA/AS/AGS)

g. Other

i. Course and program clean-up for courses and programs not offered in 5 years. (Sabrina will share the Excel spreadsheet during the meeting for discussion and possible action. Motions and approvals will be updated.)

V. Old Business

VI. New Business

VII. Announcements

VIII. Upcoming Meeting Dates

a. January 19, 2023 (Items due by January 13, 2023)

b. February 16, 2023 (Items due by February 10, 2023)

c. March 16, 2023 (Items due by March 3, 2023 – Spring Break March 6-10)

d. April 20, 2023 (Items due by April 14, 2023)

IX. C&I Team Projects

X. Adjournment (Danielle Boyd made the motion to adjourn; Lori Armstrong seconded at 3:22 pm)