Facility Team Minutes

May 17, 2023
1:00 pm
Zoom & Founders Room

Chair: Lindsay Johnson

Roll Call:

	Virginia Chamness		April Dollins	X	Brandy Woods
	Chris Clark	X	Lindsay Johnson		Jonathan VanMeter
	Lora Clark	X	Don Koch		Tina Dudley, Guest
	Eric Howard		Kyle Smith		
X	Dwayne Fehrenbacher	X	John Sparks		

Agenda Items:

I. **Call to Order** – 1:14 pm

II. **Approve Minutes of April 19, 2023 –** Brandy Woods made a motion to accept the April 19, 2023 meeting minutes and Dwayne Fehrenbacher second.

III. **Additions to the Agenda** – No additions to the agenda.

IV. **Items for Discussion**

- Update on Facility Condition Assessment
    - Don Koch gave a brief update on the Facility Condition Assessment process. The final report should be submitted to SCC by mid-June.
- The college asked the Facility team to begin discussions for a Policy/Procedure that addresses non-service animals on campus. The committee discussed ADA rules, the differences between service animals and emotional support animals. The committee will work on a draft of a policy for the June meeting.
- Facility/Event Request form was reviewed and asked for the team to make suggestions to the form.

V. **New Business**

- The Ford Taurus will be parked at the Anna Center for employees to use.

- The new vehicles should be delivered at the beginning of June.

VI. **Adjournment** – 1:58 pm. John Sparks made a motion to adjourn. Dwayne Fehrenbacher seconded the motion. The next Facility Team meeting with be Wednesday, June 21st, 2023.