Facility Team Minutes

April 19th, 2023
1:00 pm
Zoom & Founders Room

Chair: Lindsay Johnson

Roll Call:

X	Virginia Chamness		April Dollins	X	Brandy Woods
	Chris Clark	X	Lindsay Johnson	X	Jonathan VanMeter
X	Lora Clark	X	Don Koch		VPAS Assistant – *note taker*
X	Eric Howard		Kyle Smith		
X	Dwayne Fehrenbacher		John Sparks		Tina Dudley, Guest

Agenda Items:

I. **Call to Order** – 1:08 pm

II. **Approve Minutes of March 19, 2023 –** Brandy Woods made a motion to accept the March 19, 2023 meeting minutes and Don Koch second.

III. **Additions to the Agenda** – No additions to the agenda.

IV. **Items for Discussion**

- Update on Facility Condition Assessment
    - Don Koch gave a brief update on the Facility Condition Assessment process. He mentioned that Gordian is working on the cost analysis and their next meeting will be May 25th with Gordian. The final report should be submitted to SCC by mid-June.
- The college asked the facility team to begin discussions on the next round of fleet vehicles to be purchased. The committee looked at the existing list of vehicles and what is to be delivered to the college from the last fleet purchasing. The Committee recommended:
    - Small hybrid car, to replace the 2015 Ford Taurus.
    - A truck, to replace the 2004 F350 truck.

V. **New Business**

VI. **Adjournment** – 1:55 pm. Dwayne Fehrenbacher made a motion to adjourn. Don Koch seconded the motion. The next Facility Team meeting with be Wednesday, May 17th, 2023.