



2023-2024 REQUEST FOR DESIGNATION AS AN INDEPENDENT STUDENT

Name _____ ID (REQUIRED) _____

Phone _____ Email _____

Students who have been or would be designated as Dependent on their Federal Student Aid Report may request designation as an Independent student by completing this form and bringing it directly to the Financial Aid Office. Each case will be decided on an individual basis, but in most cases one of the circumstances listed below must apply for the change to be considered. **A parent's choice not to provide support for college; the fact that the student has not been listed as a parental income tax exemption; or the fact that the student has moved out of the parental home, does NOT qualify a student for Independent status.**

If you wish to be considered for a change in status to an "Independent" student designation, mark the circumstance below that applies to you and complete the requested information. Bring this application form and the requested documentation to the Financial Aid Office.

_____ You have already applied for financial aid for 2023-2024 and since that time a parent has died.

Date of death: _____

Where is your other parent? _____

Documentation: Death Certificate

_____ All normal family contact has been terminated between you and your natural parents.

Date of termination of contact _____

Documentation: Write a confidential letter explaining the circumstances, and provide the name and address of a related adult, AND have a professional counselor (school counselor, case worker, psychologist, court officer, attorney, pastor, etc) who can certify to the circumstances you describe write a letter verifying your circumstances (See back page)

_____ You have lived with a family member or another responsible adult other than your parents for at least two years; and have not been supported by either parent during that time

Date of moving in with other adult _____

Documentation: Provide a letter from the adult or family member, certifying that you have lived with them on a continuous basis for at least two years, and that that person has supported you during this time without parental support

Provide a letter from a professional counselor (see examples above) that certifies that the above circumstances are true.

_____ You have been married (but are now divorced) and lived in a household apart from your or your husband's parents; you filed income taxes or received documented personal income of \$13,590 or more during 2022; you will continue to have such income from a source other than your parents during 2023.

Documentation: Copy of 2022 federal tax form or proof of income; proof of 2023 income source
Documentation of a separate household during 2023 (e.g. utility bills
or rent receipts for all of 2023; or statement from your landlord certifying
to the dates that you lived there)

_____ Other unusual circumstances (Please describe) _____

I certify that the above description of my circumstances, and any attached documentation, is true and valid, and I give permission to the individuals listed below to provide to the Shawnee Community College Financial Aid services office information about my family situation. I understand that such information will be used to support my application for financial aid as an independent student and will at all times be kept confidential.

Student Signature: _____ **Date:** _____

Provide below the names, addresses, and relationship to you of two responsible adults, one of whom must serve in some official church, school, court, or social service agency capacity. We will ask these people to certify to their knowledge of your family situation.

NAME _____

ADDRESS _____

RELATIONSHIP TO STUDENT _____

NAME _____

ADDRESS _____

TITLE _____

PLACE OF EMPLOYMENT _____

For Office Use Only

Approved _____ Disapproved _____

Comments _____

Signature: _____ **Date** _____