



*Technology Team Minutes
12.12.22
River Room*

Chair: Jonathan Van Meter

Roll Call:

<input checked="" type="checkbox"/>	Jonathan Van Meter	<input checked="" type="checkbox"/>	Daniel Kineman	<input checked="" type="checkbox"/>	Tim Frizzell
<input type="checkbox"/>	Chris Clark	<input checked="" type="checkbox"/>	Rob Lucas	<input checked="" type="checkbox"/>	Tim Cornwell
<input checked="" type="checkbox"/>	Don Koch	<input type="checkbox"/>	Christina Faulkner	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Dwayne Fehrenbacher	<input checked="" type="checkbox"/>	David Black	<input type="checkbox"/>	
<input type="checkbox"/>		<input checked="" type="checkbox"/>	Roberta Christie	<input type="checkbox"/>	

Agenda Items:

- I. Call to Order 2:33 PM**
- II. Approve Minutes of 11-18-2022**

Dwayne Fehrenbacher made a motion to approve the minutes as written.
Daniel Kineman seconded the motion. All in favor. Motion passed.
- III. Items for Discussion**
 - **Ellucian Experience Test Environment Demo**
 - New portal to discuss mySCC, will continue to be referred to in Ellucian.
 - Test environment up and working.
 - Demonstrated made (Jonathan).
 - Simple interface ability to navigate.
 - Wish list items noted:

- Calendar showing graduations, mid-term (important dates for faculty and students).
 - Academic calendars, it was demonstrated how to subscribe to from our website.
 - Looking for a scholarship area, a one stop shop. Would be created in a financial aid area.
 - Ability to show classes, which will show on Experience.
 - Suggestion made, the ability to have a “to do list”, students/faculty able to make notes (Not Moodle).
- **New Library Mobile Lab**
 - Fifty (50) new laptops, at this time, thirty (30) have been completely setup.
 - Check out in library for usage (check out system is being established).
 - Idea, is laptop will be for same day usage, will not be able to take home.
 - Laptops will have office programs and Zoom access.
 - Jetpacks are still available.
 - Idea is snow days, work from home, Zoom from home (it was apparent during COVID-19, employees can still do their jobs from home).
 - Understand that this is not “set-in-stone”, as it was noted sometimes power is lost during weather events.
- **Computer Usage Policy**
 - **Discuss Locking Personal Devices Containing Shawnee College Passwords**
 - Personal devices, anything with Shawnee information on it should be locked.
 - Currently this is noted in the Fulltime Employee Manual.
 - Should be referenced in the student handbook (moving the current policy found in the Employee Manual to the Student handbook).
 - Create a separate staff policy.

Adjournment

A motion was made to adjourn and it was seconded by Daniel Kineman. Unanimous pass, motion carried at 3:02 pm.