Curriculum and Instruction Team Meeting
November 17, 2022
Minutes

Members Present: Lori Armstrong, JoElla Basler, Danielle Boyd, Amanda Hannan, Wendy Harris, Lorena Hines, Laura Hosfeldt, Mindy Reach, Kayla Sauerbrunn, Dr. Ryan Thornsberry.

Members Absent: Darci Cather (Conference), Ruth Smith, Roberta Christie

Guests: Sabrina Black (non-voting member) and Jean Ellen Boyd

Chair: Dr. Kristin Shelby

VP of Academic Affairs: Darci Cather

Executive Associate to VPAA: Felicia Rouse

I. Call to Order (at 2:16 pm)
II. Roll Call
III. Approval of Amended Minutes from September 15, 2022 (Tabled at October 20, 2022 meeting) (Lori Armstrong made a motion; Mandy Hannan seconded – motion carried)
IV. Approval of Minutes from October 20, 2022 (Ryan Thornsberry made a motion; Kayla Sauerbrunn seconded – motion carried)
V. Action Items
    a. Allied Health
        i. New Social Work course: SW 0222-Multicultural Practice. 3 credit hours (3 lecture, 0 lab) (Effective Fall 2023) (JoElla Basler made a motion, Ryan Thornsberry seconded – motion carried)
    b. CTE
        i. Inactivate CJ 0201-Introduction to Private Security. The course is no longer required for the program. (Lori Armstrong made a motion, Amanda Hannan seconded – motion carried)
        ii. Prerequisite Change for COM 0245-Computer Forensics and Investigation: Remove prerequisite of COM 0244-A+ Certification. Students enrolled in the Criminal Justice program do not need this

prerequisite. (Tammy Capps made a motion, Kayla Sauerbrunn seconded – motion carried)

iii. Decrease the OSH 0102-OSHA General Industry course from 3 to 2 credit hours (2 lecture, 0 lab). (Effective Fall 2023) (Amanda Hannan made a motion, Tammy Capps seconded – motion carried)

iv. Due to decreasing credit hours for OSH 0102-OSHA General Industry, the following program credit hours will decrease. (Effective Fall 2023)

1. ELT 2161 Basic Residential Electricity: Decrease total program credit hours from 18 to 17. (JoElla Basler made a motion; Kayla Sauerbrunn seconded – motion carried)
2. HAC 2233 Basic Heating and Air Conditioning: Decrease total program credit hours from 29 to 28. (Ryan Thornsberry made a motion; Danielle Boyd seconded – motion carried)
3. HAC 2236 Heating/Ventilation/AC/Refrigeration (HVAC): Decrease total program credit hours from 62 to 61 (based on program credit hours approval at the October 20, 2022 meeting where the program was increased from 61 to 62 total program hours due to curricular changes). (Lori Armstrong made a motion, Danielle Boyd seconded – motion carried.
4. WEL 2147 Welding – Combination: Decrease total program credit hours from 31 to 30. (Mindy Reach made a motion; JoElla Basler seconded – motion carried)
5. AUT 2256 Automotive Technology: Decrease total program credit hours from 62 to 61. (Lori Armstrong made a motion; Ryan Thornsberry seconded – motion carried)

c. Humanities and Social Sciences

d. Math and Science

i. Prerequisite Change for BIO 0221-Anatomy & Physiology I: Remove prerequisite of BIO 0115 and change language to the following: “BIO 0115 is strongly recommended before taking BIO 0221.” (This will need to

be effective Summer 2023 for the Nursing Cohort.) (Felicia Rouse made a motion; JoElla Basler seconded – motion carried by majority vote)

ii. Course change for MAT 0210-General Elementary Statistics. Course will remain at 4 credit hours; however, the lecture lab hours will change from 3 lecture 2 lab hours, to 4 lecture 0 lab hours. (Effective Fall 2023) (Danielle Boyd made a motion; Ryan Thornsberry seconded – motion carried)

e. Nursing

i. Creation of New Phlebotomy Certificate of 3.5 total credit hours and submit to ICCB as a Reasonable and Moderate Extension-Short Term Certificate under the Parent Prefix: PN 2127 Practical Nursing. (See program guide in RME application materials.) (Effective Spring 2023) (Lori Armstrong made a motion; Mindy Reach seconded – motion carried)

ii. Information Only: Course resequence change to Part-Time ADN curriculum to reduce the gap between Medical-Surgical courses from 3 semester to 2, giving the student a higher chance of success on the NCLEX-RN (state boards). (Effective Fall 2023)

iii. Information Only: Prerequisite change for ADN 0237-Mental Health Nursing Theory (see language on proposed changes to course prerequisites). (Effective Fall 2023)

iv. Information Only: Prerequisite change for ADN 0227-Healthcare Diversity (see language on proposed changes to course prerequisites). (Effective Fall 2023)

v. Information Only: Prerequisite change for ADN 0229-Community Based Nursing Care (see language on proposed changes to course prerequisites). (Effective Fall 2023)

f. General Education (AA/AS/AGS)

g. Other

i. Course and program clean-up for course and programs not offered in 5-years. (Sabrina will share Excel spreadsheet during meeting for discussion and possible action.) –Approved Items denoted on the

spreadsheet as approved on November 17, 2022. Tabled other Items for December 1, 2022 meeting.

VI. Old Business

VII. New Business

VIII. Announcements

IX. Upcoming Meeting Dates

a. December 1, 2022 (Items due by November 28, 2022)

b. ~~December 15, 2022 (Items due by December 9, 2022)~~

c. January 19, 2023 (Items due by January 13, 2023)

d. February 16, 2023 (Items due by February 10, 2023)

e. March 16, 2023 (Items due by March 3, 2023 – Spring Break March 6-10)

f. April 20, 2023 (Items due by April 14, 2023)

X. C&I Team Projects

XI. Adjournment (Kayla Sauerbrunn made the motion to adjourn; Lori Armstrong seconded at 4:18 pm)