Facility Team Minutes

January 18, 2023
1:00 pm
Zoom & Founders Room

Chair: Lindsay Johnson

Roll Call:

X	Virginia Chamness		April Dollins	X	Brandy Woods
	Chris Clark	X	Lindsay Johnson		Jonathan VanMeter
X	Lora Clark	X	Don Koch		Vicky Cornelissen – *note taker*
	Eric Howard		Kyle Smith		Brad McCormick, Guest
	Dwayne Fehrenbacher		John Sparks		Tina Dudley, Guest

Agenda Items:

I. **Call to Order** – 1:00 pm

II. **Approve Minutes of November 16, 2022 –** a quorum was not present, so November 16, 2022 meeting minutes will have to be approved via February meeting or by email.

III. **Additions to the Agenda** – No additions to the agenda.

IV. **Items for Discussion**

- Update on Facility Condition Assessment
    - Partial assessment done in December 2022.
        - Assessment of ADA / handicapped services/locations.
        - Finalization of assessment scheduled for February 2023.
- Update on Architect Firm Selection Process
    - Invites have been sent to architectural firms, requesting interview and presentation at Shawnee Community College, Main Campus.
    - As of today, the following architectural firms have confirmed the attendance for an interview:
        - February 3, 8:30 – 10:00 AM – Baysinger
        - February 6, 9:00 – 10:30 AM – Dodd Architects

- February 6, 2:30 – 4:00 PM – Farnsworth Group
- February 17, 9:00 – 10:30 AM – White & Borgognoni
- Awaiting responses from:
    - Cordogan Clark
    - Demonica

V. New Business

- Continuation to move forward with the installation of charging station.
    i. Meeting with electric co-op next week to decide on the best location for installation.

VI. Adjournment – 1:12 pm. Virginia / Brandy motion carried.