Facility Team Meeting Minutes
DATE: November 16, 2022
TIME/LOCATION: 1 pm – 3 pm/Founders Room & via Zoom

Roll Call:

	Virginia Chamness		√	Kyle Smith
√	Chris Clark			John Sparks
√	Lora Clark			Brandy Woods
	Eric Howard		√	Jonathan Van Meter
√	Dwayne Fehrenbacher			
√	April Dollins			Tina Dudley, Guest
√	Lindsay Johnson, Chair		√	Vicky Cornelissen, Guest
√	Don Koch			Brad McCormick, Guest

√ Indicates attendance; leaving blank indicates absence.

I. Call to Order
Lindsay Johnson, Chair, called the meeting to order at 1:08 pm.
A quorum is present.

II. Approval of Minutes of October 19, 2022
Lora made a motion to approve the minutes as written, and Kyle seconded the motion. All members voted in favor, and the motion carried.

III. Additions to the Agenda
There were no additions to the agenda.

IV. Item(s) For Discussion

A. Vehicle Purchase Proposal

A bid was submitted to the Facility Team for review and approval from Bob Ridings, Inc. for RFP # 220912#2.1, 220912#4.1, 220912#5.1, 22012#6.1, and 22012#9.

After much discussion of each submitted vehicle description, Don Koch made a motion to approve the purchase of one 2023 Ford Escape Active Plug-in Hybrid, RFP-220912#1.1, one 2023 Ram 3500 Regular Cab 4x4, RFP-220912#4.1, and the purchase of two 2023 Chrysler Pacifica Touring 7 Passenger Minivan, RFP-220912#6.1, Dwayne Fehrenbacher second the motion. All members voted in favor, and the motion carried.

V. New Business

A. Campus project updates

Don Koch gave the committee an overview of projects he and his department have been diligently working on. The new bleachers are being installed this week. The first drawings for the concession stand and bathrooms have been submitted. Painting is progressing at the Metro Center. Approval for new carpet to be installed at the Metro center is underway. There have been three bids from architectural firms submitted for review. A sub-committee will begin reviewing the options soon.

B. Facility Condition Assessment Update

The Facility Condition Assessment provider, Gordian, will be on-site the week of December 12th to begin their assessment. They are projected to visit the SCC Campuses for a few days.

Adjournment

Don Koch motioned to adjourn the meeting at 2:20 pm, with a second by Kyle Smith. All voted in favor, and the motion carried.

The next meeting will be held on December 21, 2022, at 1:00 pm in the Founders Room and via Zoom.