



*Safety Risk Management Team Minutes
April 26, 2022
1:00 pm - 3:00 pm
Zoom and Founders Room*

Chair: Eric Howard

Roll Call:

| | | | | | |
|-------------------------------------|-----------------|-------------------------------------|---------------------|-------------------------------------|--------------------|
| <input type="checkbox"/> | Sabrina Black | <input checked="" type="checkbox"/> | Brenda Brown | <input checked="" type="checkbox"/> | Beth Crowe |
| <input checked="" type="checkbox"/> | Chris Clark | <input checked="" type="checkbox"/> | Dwayne Fehrenbacher | <input type="checkbox"/> | Emily Forthman |
| <input type="checkbox"/> | Jennifer Herren | <input checked="" type="checkbox"/> | Eric Howard | <input checked="" type="checkbox"/> | Don Koch |
| <input checked="" type="checkbox"/> | Russ Stoup | <input type="checkbox"/> | Jonathan Van Meter | <input checked="" type="checkbox"/> | Brandy Woods |
| <input type="checkbox"/> | | <input type="checkbox"/> | | <input checked="" type="checkbox"/> | Guest, Tina Dudley |

I. Call to Order

The meeting was called to order at 1:03pm.

II. Additions to the Agenda

III. Campus Safety Plans

The Campus Safety Plans are due for updating by June of 2022. This is an ICCB submission requirement.

Items Requiring Action:

Assignment will be given to Chris's Executive Assistant.

IV. Drills/Overall Emergencies

Due to accidental fire alarm, the lack of preparedness of all employees was prevalent. Also of importance is the ability of ALL to retreat to a safe area, as in accessibility for those using assistive devices, i.e., wheelchair, crutches, canes, etc.

V. Standing Agenda Items for Future Discussion(s)

G4O1SD (pg109) G4O1SE (pg110) G4O1SF (pg111)

- **Risk Management Plan (March)**
- **Campus Safety Plans (May)**
 - a) **Anna**
 - b) **Metropolis**
 - c) **Cairo**
 - d) **Main Campus**
- **Emergency Plan Update (October)**
- **Clery Act/VAWA (Violence Against Women)/OSHA/ADA to be included in a Campus Safety Report (October)**
- **Disaster Recovery Plan (college operations)**
- **Create a Chemical Hygiene Plan**
- **Collect/Review/Dissemination/Housed (MSDS)**
- **Develop/Implement College-Wide Emergency Preparedness Training Activities**
- **Oversee Health & Safety Training Programs (Employees/Students)**
- **Develop an Annual Safety Inspection Plan**

Current approved policies for review are on the shared drive: Board Policy and Procedures/Draft Administrative Policies by Councils/Administrative Services Council/College Facility

Current Campus Safety Plans to review are located on the Website

VI. New Business

There was no new business.

Adjournment

Chris made a motion to adjourn the meeting at 1:41 pm with a second by Don. All members voted Yea, the motion carried.