Facility Team Meeting Minutes
DATE: March 16, 2022
TIME/LOCATION: 1pm – 3pm/Founders Room & via Zoom

Roll Call:

√	Don Koch		√	Lindsay Johnson, Chair
√	Virginia Chamness		√	Brandy Woods
√	Dwayne Fehrenbacher		√	Russ Stoup
√	Chris Clark		√	Anna Davenport
√	Lora Clark		√	Tina Dudley, Guest
	Kyle Smith			John Sparks
	Vacant Faculty			Vacant Computer Svc Specialist

√ indicates attendance, leaving blank indicates absent

I. Call to Order
Lindsay Johnson, Chair called the meeting to order at 1:05 pm.
A quorum is present.

II. Approval of Minutes of February 16, 2022
Lora Clark made a motion to approve the minutes as written, Russ Stoup seconded the motion. All members voted in favor and the motion carried.

III. Additions to the Agenda
There were no additions to the agenda.

IV. Item(s) For Discussion
A list of facilities projects was distributed prior to the meeting. It was explained that some of the projects had no specific timeframe for completion. Members deleted and also added to the list of projects. There is a sense of urgency for this list of projects as they will need to be presented to the Board of Trustees within the next two months.

Current projects on the list include: ballfield, concessions area, J-bathrooms downstairs by library, chemistry lab renovations, repurposing classrooms (art), identifying where the mystery leaks are coming from in L Hall and Art versus a condensation issue.

It was noted that it costs upwards of $17,000 for an architect to come onto main campus and conduct a feasibility study.

Anna Davenport added projects related to the greenhouse. Electricity, water and propane are needed. Also, the rodent infestation problem needs

addressed. In completing the construction of the new greenhouse, the irrigation system needs installed, as well as several tables and lighting. Anna and her Agriculture class have outgrown her classroom. She requests a classroom with an adjoining lab. The lab area should be adapted for a microgreen, hypophonic table: tile floor, electrical needs, etc.

Landscaping/Mulching is a project to add. The landscaper(s) should apply a pre-emergent before mulching. Shaping bushes should also be part of this yearly activity. The Agriculture class will gladly assist with maintenance, weed-pulling, etc.

Based on the overall cost, landscaping may need to be bid out.

The medical assistant classroom project in the Anna Extension Center was deleted from the project list. The current classroom set up is functional. It was noted that the Anna Extension Center lease is up in February 2023.

The double-paned windows in K (upper/lower) have built up condensation between the panels.

The electrical assessment project by a third party remains on the list.

The hard-wired clock project remains on the list with the addition of adding appropriately sized wireless/atomic clocks.

The project list contains all identifiable concerns by those present. While this team cannot send a "survey" to all staff/faculty, Dwayne (as the Administrative Services Council Chair) will provide an update to his Council and seek additional project ideas from those members.

V. New Business

There was no new business.

Adjournment

Don made a motion to adjourn the meeting at 2:50 pm, with a second by Dwayne. All voted in favor and the motion carried.

The next meeting will be held April 20, 2022, at 1:00 pm via Zoom.