SHAWNEE COMMUNITY COLLEGE
ULLIN, ILLINOIS 62992

ADMISSION PACKET

LETTER AND ADMISSION PROCEDURE
FOR
ASSOCIATE DEGREE NURSING PROGRAM.

COMPLETED APPLICATIONS FOR THE 2022 ASSOCIATE DEGREE NURSING PROGRAM CAN BE SUBMITTED TO THE NURSING DEPT. SECRETARY BEGINNING
OCTOBER 31, 2021

A SEPARATE COLLEGE APPLICATION AND NURSING PROGRAM APPLICATION MUST BE SUBMITTED PRIOR TO TAKING THE ENTRANCE TEST.

THE APPLICATION PROCESS MUST BE COMPLETED

BY MARCH 31, 2022

First Step
_____ Schedule Admissions Advisor Appointment
_____ Registrar's Office Submissions

Application Process/ Checklist

1. _____ Apply to Shawnee Community College in person, by mail, or online
2. _____ Official Transcripts of all high school and college credits are required for Registrar's Office
3. _____ Make Advisement Appointment as soon as possible
4. _____ Testing (Entrance Exam)
5. _____ Complete Financial Aid FAFSA

Proving Residency

Applicants are asked to probe residency when applying to Shawnee Community College. You may do so by either providing a voter registration card, property taxes, or driver's license by March 1, 2022 in the Record's Office.

Entrance Exam (TEAS EXAM)

- Each applicant may take the Entrance Exam twice between October 1, 2021 and March 31, 2022 for Practical Nursing or Associate Degree Nursing applicants.
- The cost of the test is $90.
- Scheduling of the Entrance Exam is done through the Shawnee Community College Testing Center by emailing testing@shawneecc.edu. Exam is paid for through the Bursar's office at SCC.
- You must have a receipt of payment and photo ID to take the TEAS Exam.
- Results will be provided to students which must then be taken to the Nursing Department in L1006 to be copied.
- Test Scores are valid for two years.

Associate Degree Nursing Checklist

1. Submit to Admissions Office:

   _____ Shawnee Community College Application

   _____ High School Transcript

   _____ Official College Transcript(s) (transfer credits)

2. Submit to Nursing Department:

   _____ Nursing Program Application

   _____ Degree Audit Verification with an advisor's signature

   _____ Unofficial College Transcript

   _____ Current, Unencumbered LPN License OR Copy of "Passed" NCLEX exam

   _____ Copy of Driver's License

   _____ TEAS Test Scores

3. Call (618) 634-3316 or email testing@shawneecc.edu to schedule the entrance test.

   Date of Exam: _____

Please be aware, that if you are accepted into the Nursing Program for which you have applied, you will have a number of things to be completed before August 1st 2022. Applicants who have not completed and turned in information required will not be eligible to begin the program until it is complete.

Dear Prospective Student,

Thank you for your interest in the Associate Degree Nursing Program at Shawnee Community College. The College has an Open Door Admission Policy, however, there are some programs which have admission requirements. You will find the admission requirements for the Associate Degree Nursing Program on the second page of this packet. **Please read through the information carefully.**

Admission into the Associate Degree Nursing Program is based on the composite score of the required entrance test, points awarded for excelling in the designated science classes, and points awarded for being an active certified nursing assistant. This process is explained in detail within this packet. Please note that our Associate Degree Nursing program requires a Practical Nursing license or Practical Nursing licensure to be completed by the end of the first semester to continue within the program. We do have specific prerequisites of 20 hours transferred in from a Practical Nursing program which include Anatomy and Physiology I (4 credit hours) and Anatomy and Physiology II (4 credit hours) or equivalent courses* if transferring into the program from another college, and those courses must be completed **within the past 5 years before beginning the program.** The 12 additional hours from Practical nursing will be courses equivalent to Fundamentals, Growth and Development, Medical-Surgical Nursing, and Pharmacology courses.

If after reviewing this material you have any questions regarding the program or the admission criteria, please call the Nursing Office at (618) 634-3282.

Again, thank you for your interest in Shawnee Community College and best wishes in your educational endeavors.

Sincerely,

Amanda N. Hannan, MSN, RN

Amanda N. Hannan, MSN, RN
Director of Nursing

*For 2021-2022 SCC PN Students, BIO 215 Introduction to Physiology will be considered an approved equivalent course based on the previous catalog track. If you have not yet taken that course and wish to apply to the ADN program, please check with your academic advisor or advisor Monica Brahler as soon as possible before Spring 2022. BIO 215 is not currently offered at SCC, but other courses may be made available if you started your degree track prior to 2021-2022.

The following procedures apply to all prospective students seeking admission to Shawnee Community College Licensed Associate Degree Nursing (AND) program. Failure to comply with the deadline dates designated by the College will terminate the application for the class in which the applicant is seeking admission; and it will be the responsibility of the applicant to inform the Nursing Department if he/she wishes to be considered for admission to a future class. **Test scores are good for two years; however, a new application must be completed each year and submitted by the required deadline.**

A. All application materials must be delivered to the Nursing Department Secretary by March 31, 2022. The required application materials include: a completed Associate Degree Nursing Application form (found in this packet), unofficial College Transcript, degree audit, driver's license/picture ID and TEAS test scores. If not a Shawnee Community College student, please complete the entire Shawnee Community College application for admission. For the Degree Section, mark one-year certificate in License Associate Degree Nursing.

B. Follow the procedure for taking the Pre-Admission Examination as listed in this packet. A TEAS Score of 60 or greater is required.

C. Students are rank-ordered for admission. **Preference is given to in-district applicants**. All other out-of-district applicants are rank-ordered at the bottom of the in-district list.

D. Points will be added to the Adjusted Individual Total Score (provided you have made at least 60% on TEAs Exam) for completion of BIO 218 Microbiology, ENG 112 English Composition II, and PSY 211 Introduction to Psychology. Points will be given as follows: A = 3 points, B = 2 points. These points will be counted only at the time of the class selection in April. Classes completed after that time will not count as points toward admission, as those courses are prerequisites.

E. The 20 credit hours transferred in from a Practical Nursing program must include Anatomy and Physiology I and Anatomy and Physiology II or equivalent courses* if transferring into the program from another college, and those courses must be completed **within the past 5 years before beginning the program.** The additional hours from Practical Nursing will be courses equivalent to Fundamentals, Growth and Development, Medical-Surgical Nursing, and Pharmacology courses.

F. **ENG 112 English Composition II, BIO 218 Microbiology, and PSY 211 Introduction to Psychology** must be completed with a grade of "C" or better before beginning the Associate Degree Nursing program. **Math 122, Applied Basic Math** is highly recommended before Nursing Pharmacology for students who don't have a strong or current exposure to math. **An accumulative GPA of 2.5 is required.**

G. The nursing class will be selected the end of April and notification letters will be mailed no later than May 1, 2022.   If you have not received a letter from the college Nursing Department by mid-May 2022, please contact the Nursing Department at (618) 634-3282.

H. **Student's admission to the ADN Program is conditional pending successful completion of an approved school of Practical Nursing, successful completion of NCLEX, and an unencumbered LPN license by December final exams.**

I. Students accepted into the program must submit a completed Shawnee Community College Physical Form that demonstrates physical capabilities to perform all clinical work expected of a student Associate Degree nurse. (The physical form is not required until an acceptance letter into the program is received. The physical form will be provided upon acceptance into the nursing program.) All requested/required information must be completed and turned in no later than August 1, 2022.

J. Students must submit to a criminal background check and drug test after being accepted into the program <u>at student expense.</u>

K. Students must provide proof of personal health insurance or a medical card, physical exam and proof of immunizations* one week prior to the first day of nursing orientation. (*see next page regarding Covid-19 Vaccination)

L. Failure to comply with <u>all</u> deadline dates designated by the college **WILL** terminate the application for the class in which the applicant is seeking admission.

M. Applicants who are not admitted <u>or fail to comply with required deadlines</u> will not be carried over for the next year. If interested in applying for the next year's program, a new application must be submitted.

N. American Heart Association BLS Healthcare Provider is required to be completed in PN 128 Nursing Procedures. The student is responsible for the additional cost of the course, required textbook, and card.

If you have questions regarding this process, please contact the Nursing Department at (618) 634-3282. The toll free number is 1 (800) 481-2242, ext. 3282.

Covid-19 Vaccination Requirements for Nursing

Proof of Covid-19 Vaccination (or weekly testing until compliance is met) is the current policy at Shawnee Community College, as per the Governor's Executive Order, effective September 19, 2021. Many of our clinical partners have strict Covid-19 vaccination mandates in place *without accepting exemptions*, as those facilities prioritize the health and safety of colleagues, patients, infants, children, the unvaccinated and those unable to receive vaccination, and vulnerable populations. We are unable to guarantee your clinical placement at a site where the vaccine has not been mandated, therefore, we recommend you provide proof of vaccination after being accepted into the program.

Please select from the following: (please note, medical and religious exemptions may not be accepted by all clinical facilities)

- ☐ I have received, at minimum, my first dose of a Covid-19 vaccine
- ☐ I am willing to receive my first dose of Covid-19 vaccine in a timely manner if I am placed in a clinical site where it is required.
- ☐ I am unable to receive a vaccine due to an approved medical condition and I am attaching documentation from my physician.
- ☐ I am unable to receive a vaccine due to a strict religious belief and I am attaching documentation of this belief.
- ☐ I am unwilling to receive a Covid-19 vaccine for any clinical site placement due to personal reasons and if I am accepted into the program, I understand not meeting the requirements of a clinical site means I will fail the course and not be able to proceed with the program.

I have read the above information regarding the policy of Shawnee Community College's Nursing Program. I understand that the requirements of the program may differ from the current college policy due to the requirements put in place by our area clinical partners.

Printed Name_____   Date _____

Signature _____

<div align="center">Associate Degree Nursing Entrance Test Procedure</div>

The test given for entry into the Shawnee Community College Associate Degree Nursing program is the Test of Essential Academic Skills (ATI TEAS) from the Assessment Technologies Institute, LLC (ATI). Applicants wishing to prepare for the test can purchase the TEAS Study Manual Sixth Edition or access to online practice tests. A combination package of the study manual and online access is also available. Please note that these products are optional. If you are interested in purchasing any of the items go to www.atitesting.com and click on Online Store for more information.

1. Each applicant may take the entrance test twice between October 1, 2021 and March 31, 2022. Any additional tests beyond the first two will not be counted. The highest composite score of the two tests will be accepted. Two weeks between the tests are required. The entrance test must be taken at the Shawnee Community College Testing Center. Exceptions may be allowed by the Director of Nursing based on extenuating circumstances. A **TEAS score of 60 or greater is required.**

2. The cost of the test is $90.00 each time it is taken and can be paid the day of the test.

3. The applicant should schedule the entrance test through the Shawnee College Testing Center by emailing **testing@shawneecc.edu**. The test is administered via the computers in the Testing Center. All efforts will be made to accommodate the student in regard to scheduling, however due to the high usage of the testing center it is recommended that individuals schedule a testing time well in advance. You must have your receipt for payment and photo ID in order to take the exam (No exceptions). Payment is to be made at the Bursar's Office and a receipt for payment will be given to the payee.

4. Upon taking the test the applicant will be given a photocopy of the test results. The original copy of the test results will stay with the testing coordinator. **Please bring your test scores to the Nursing Department to be copied and entered on the spread sheet.**

5. Test scores are good for two years. However, a student must complete a new application form for each year and submit it by the required deadline.

6. The applicant must pay the fee for testing before or on the day of testing.

7. The last date for test scores and applications to be accepted for the 2022/2023 academic year is March 31, 2022.

FACT SHEET
POTENTIAL ASSOCIATE DEGREE NURSING STUDENTS

1. Selection of the class will be completed and letters of notification will be mailed by May 1, 2022. Potential students will receive a letter indicating their acceptance into the program or not. Any individual not receiving a letter by May 15th should contact the Nursing Department.

2. The length of the full-time program is 11 months from start to finish. Full-time Associate Degree Nursing students go to school all year round which includes the summer term. The length of the part-time program is two years including the summer semesters.

3. The student will need to provide your own transportation to and from the campus and to and from your assigned clinic site. The clinic sites currently in use are located in Anna, IL, Marion, IL, Metropolis, IL, Paducah, KY, Herrin, IL, Carbondale, IL and Cape Girardeau, MO. On occasion it is necessary to schedule a Saturday or an evening clinic. If this occurs, you will be notified in advance.

4. Potential Associate Degree Nursing Students should not purchase anything until after they have attended the nursing orientation and registration sessions which are scheduled in April, May, or first week of June.

5. The approximate cost for the program is $7800.00. This cost includes tuition, fees, textbooks, uniforms, equipment, and licensure application.

The Associate Degree Nursing program has been chosen as a targeted program for the Perkins Grant. This Federal Vocational Grant supplies supplemental services such as tutoring, adaptive equipment, supplies, etc. for students who would qualify as academically challenged, physically handicapped, economically disadvantaged, LEP (Limited English Proficient), and non-traditional (male) students in this targeted program. Information on this program will be provided during orientation.

Shawnee Community College is an equal opportunity affirmative action institution. Admission, financial aid, student employment, curriculum requirements, extra-curricular participation, counseling, placement services, and athletic programs shall be available to all students without regard to race, sex, age, national origin, or disability. Contact the College's Title IX and Section 504 Coordinator if you have a question or concern.

Upon successful completion of the program students are required to pass the National Council Licensure Examination (NCLEX) for employment in the field of study.

SHAWNEE COMMUNITY COLLEGE
SCHOOL OF ASSOCIATE DEGREE NURSING
APPLICATION

All questions are to be completed by applicant.   (Please Print)

SCC ID#_____

NAME_____
          LAST   (MAIDEN)   FIRST   MIDDLE

ADDRESS_____
      P.O. BOX/STREET NAME & NUMBER/ROUTE   CITY/STATE   COUNTY   ZIP CODE

PHONE NUMBER_____   SOCIAL SECURITY NUMBER _____

SCC or ALTERNATE E-MAIL ADDRESS _____ DATE OF BIRTH _____

Practical Nursing Education_____
                             Name of School   Date Completed

Are you licensed as a Practical Nurse?   Yes _____   No _____

LIST PLACE OF PRESENT EMPLOYMENT:

EMPLOYER(HOSPITAL)   DATE HIRED   POSITION HELD

_____

DATE:_____   SIGNATURE_____
                              (LEGAL FULL NAME)

_____ DEGREE AUDIT VERIFICATION MUST BE ATTACHED WITH SIGNATURE OF COUNSELOR.

Shawnee Community College does not discriminate on the basis of race, color, national origin, sex, or handicap in employment, admissions, or activities.

ADDITIONAL INFORMATION

The mandated state information below is being gathered at the request of the U. S. Department of Education for statistical purposes only and is <u>not</u> used for admission of students.

SEX:____M____F   DATE OF BIRTH:_____   AGE: _____

Mark all the races that apply:

RACE: African American _____   Asian _____   American Indian _____

          Hispanic _____   Caucasian _____

          Other (specify)_____

(This information used only for statistics in the Annual State Report)

I am applying for the (Check One Please)

Full Time Associate Degree Nursing Program ____

Part-Time Associate Degree Nursing Program_____

ANH: 09/01/2021