



MEMO

TO: SCC Faculty and Staff
FROM: Dr. Kathleen Curphy, Interim President
DATE March 18, 2020
RE: COVID-19 Update

Members of the SCC Campus Community,

First of all, I want to say thank you to everyone who has been working diligently and with flexibility to ensure student success this time of much uncertainty. As we monitor the situation, the nature of the decisions we make **change daily** if not hourly as the current situation evolves. Please rest assured that every decision that the administration makes is taking your health and safety into consideration. During this time the college will be executing the following plan:

- The College is closed to the public, but open for business for students as we migrate to online delivery for most of our courses.
- All staff are expected to report to work as usual and fulfill their job responsibilities.
- College-related travel for faculty, staff, and students will be limited to within the College district.
- Effective March 17, 2020, all Adult Education classes will be suspended through March 30, 2020, by order of the State.
- Effective March 17, 2020, Fitness Centers will be closed until further notice.
- Effective March 17, 2020, through April 30, 2020, all events (other than classes) scheduled at the College, regardless of participant numbers will be canceled.
- Beginning Monday, March 23, and until further notice, the College will hold all classes and related coursework online, unless indicated by your instructor.
- Students should monitor their email and the College website and social media for the latest updates. Information will be provided on how students

will move forward with online delivery. Individual class information will be posted on Moodle when online delivery begins.

· All official College communications relative to COVID-19 will be made through the College website www.shawneecc.edu.

Dr. Kathleen Curphy
Interim President
Shawnee Community College