

**REGULAR MEETING  
OFFICE OF SHAWNEE COMMUNITY COLLEGE  
RIVER ROOM  
8364 SHAWNEE COLLEGE ROAD - ULLIN, ILLINOIS  
September 4, 2018**

A regular meeting of the Board of Shawnee Community College District No. 531 was held on September 4, 2018. The meeting was called to order at 5:30 p.m. by Chairman Randall Rushing. The roll call was as follows:

Present

Mr. James Dumas  
Mr. Michael McMahan  
Mr. Don Patton  
Mr. Randall Rushing  
Ms. Maxine Russell  
Ms. Andrea Witthoft  
Ms. Cassandra Nelson, Student Trustee

Absent

Ms. Cathy Belcher

Others Present

Peggy F.J. Bradford, J.D., Ed.D., President  
John Schneider, Attorney  
Countance Anderson, Ed.D., Vice President of Student Success and Services  
Kathleen Curphy, Ph.D., Vice President of Academic Affairs & Student Learning  
Tiffiney Ryan, Vice President of Financial & Campus Operations  
Kristin Shelby, Ph.D., Dean of Academic Affairs & Student Learning  
Rob Betts, Director of Communications & Public Relations  
Banibrata Roy, Ph.D., Director of Institutional Research, Effectiveness, and Planning  
Kennadie Loyd, Administrative Assistant to the President

**RECOGNITION OF GUESTS AND PUBLIC COMMENT**

Beverly Warfield  
Kristi Davis  
Nomi Whitaker  
Alonzo Atkinson  
Bobbie Terry  
John Sparks  
Melvin Pepper Holder  
Renee Wright  
J.W. Cleary  
Richard Grigsby  
Nomi Whitaker  
Hattie Atkinson

**FORMAL PRESENTATION**

Agriculture Instructor, Dr. Mary Fischer, presented on drone technology and certifications. The meeting took a break at 6:22 p.m. for a drone presentation and reconvened at 6:33 p.m.

A motion was made by Don Patton and seconded by Michael McMahan to approve the consent agenda as follows:

A. Minutes of regular meeting August 6, 2018	
B. Consideration of Treasurer's Report	
C. Approval of Bills	
Education Fund	\$1,313,306.99
Building Fund	39,863.42
Restricted Bldg Fund	0.00
Bond & Interest Fund	0.00
Auxiliary Enterprises Fund	95,340.97
Restricted Purposes Fund (Grants)	53,444.65
Restricted Purposes Fund – FWS	0.00
Restricted Purposes – PELL	251,860.22
Restricted Purposes – SEOG	5,016.00
Trust and Agency Fund	1,242.78
Audit Fund	5,800.00
Liab. Prot. Settlement Fund (TORT)	9,964.96
GRAND TOTAL	\$1,775,839.99

On roll call vote, the members voted as follows:

Ms. Cathy Belcher – absent  
Mr. James Dumas - yes  
Mr. Michael McMahan - yes  
Mr. Don E. Patton - yes  
Mr. Randall Rushing - yes  
Ms. Maxine Russell - yes  
Ms. Andrea Witthoft - yes  
Ms. Cassandra Nelson, (advisory vote) – yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Andrea Witthoft and seconded by Cassandra Nelson to approve the travel ratifications for Board Member Don E. Patton who traveled to Moline, IL August 3-4, 2018 for the ICCTA Executive Board Retreat. The expenses for this trip totaled \$585.46.

On roll call vote, the members voted as follows:

Mr. James Dumas - yes  
Mr. Michael McMahan - yes  
Mr. Don E. Patton - abstain  
Mr. Randall Rushing - yes  
Ms. Maxine Russell - yes  
Ms. Andrea Witthoft - yes  
Ms. Cassandra Nelson, (advisory vote) – yes  
Ms. Cathy Belcher – absent

Results: 5 yeas, 0 nays, 1 abstention, 1 absent. The Chairman declared the motion carried.

A motion was made by James Dumas and seconded by Michael McMahan to approve the transfer of FY2018 working cash fund interest income from the working cash fund to the education fund in the amount of \$24,142.04.

On roll call vote, the members voted as follows:

Mr. Michael McMahan - yes  
Mr. Don E. Patton - yes  
Mr. Randall Rushing - yes  
Ms. Maxine Russell - yes  
Ms. Andrea Witthoft - yes  
Ms. Cassandra Nelson, (advisory vote) – yes  
Ms. Cathy Belcher – absent  
Mr. James Dumas - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.


**SHAWNEE COMMUNITY COLLEGE**

**ADDENDUM TO WORKING CASH FUND**

September 4, 2018

<u>Date</u>	<u>Vendor</u>	
6/30/18	Shawnee Community College Education Fund Ullin, IL 62992	\$24,142.04

To transfer FY2018 working cash fund interest income from the working cash fund to the education fund.

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Secretary

9/4/18  
\_\_\_\_\_  
Date

A motion was made by Andrea Witthoft and seconded by Michael McMahan to approve an inter fund loan from the education fund to the restricted purposes fund to cover shortage of funds in the amount of \$20,000 for June 2018.

On roll call vote, the members voted as follows:

Mr. Don E. Patton - yes  
Mr. Randall Rushing - yes  
Ms. Maxine Russell - yes  
Ms. Andrea Witthoft - yes  
Ms. Cassandra Nelson, (advisory vote) – yes  
Ms. Cathy Belcher – absent  
Mr. James Dumas - yes  
Mr. Michael McMahan - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

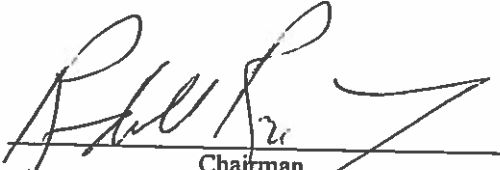
**SHAWNEE COMMUNITY COLLEGE**

**ADDENDUM TO EDUCATION FUND**

September 4, 2018

<u>Date</u>	<u>Vendor</u>	
6/30/18	Shawnee Community College Restricted Purposes Fund Ullin, IL 62992	\$20,000.00

To make an inter fund loan from the education fund to the restricted purposes fund to cover shortage of funds.

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
Secretary

9/4/18  
\_\_\_\_\_  
Date

A motion was made by Michael McMahan and seconded by James Dumas to approve an inter fund loan from the education fund to the restricted purposes fund to cover shortage of funds in the amount of \$20,000 for July 2018.

On roll call vote, the members voted as follows:

Ms. Cathy Belcher – absent  
Mr. James Dumas - yes  
Mr. Michael McMahan - yes  
Mr. Don E. Patton - yes  
Mr. Randall Rushing - yes  
Ms. Maxine Russell - yes  
Ms. Andrea Witthoft - yes  
Ms. Cassandra Nelson, (advisory vote) – yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

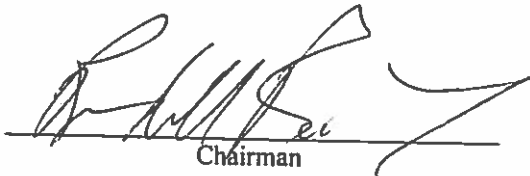
**SHAWNEE COMMUNITY COLLEGE**

**ADDENDUM TO EDUCATION FUND**

September 4, 2018

<u>Date</u>	<u>Vendor</u>	
7/31/18	Shawnee Community College Restricted Purposes Fund Ullin, IL 62992	\$20,000.00

To make an inter fund loan from the education fund to the restricted purposes fund to cover shortage of funds.

  
Chairman

  
Secretary

9/4/18  
Date



### **FACULTY REPORT**

A written report was submitted to the board. Sheryl Ribbing recognized Debbie Penrod who recently completed her doctorate.

### **STUDENT TRUSTEE REPORT**

Student Trustee, Cassandra Nelson, reported on the Student Support Services Welcome Back event and the Lunch with Leadership event.

### **FOUNDATION REPORT**

Dr. Bradford reported that the Foundation Board met on August 10th and adopted the Strategic Action Plan, discussed ways to fundraise, confirmed May 2nd as the next Scholarship Gala event, and identified ways to support the College. The Foundation Board will also be focusing on establishing a connection with alumni.

### **ICCTA REPORT**

Trustee Don Patton reported that he will be in Peoria, IL next week for the Board of Representatives meetings.

### **VICE-PRESIDENT'S REPORT**

Written reports were submitted and attached to the Board Agenda. Copies of those reports have been attached to this document.

### **PRESIDENT'S REPORT**

An oral report from President Bradford was provided to the board. The written document has been attached to this document.

A motion was made by Andrea Witthoft and seconded by Don Patton to approve the tentative FY2019 budget as presented in **Attachment #1**.

On roll call vote, the members voted as follows:

Ms. Maxine Russell - yes  
Ms. Andrea Witthoft – yes  
Ms. Cassandra Nelson, (advisory vote) - yes  
Ms. Cathy Belcher – absent  
Mr. James Dumas – yes  
Mr. Michael McMahan - yes  
Mr. Don Patton - yes  
Mr. Randall Rushing - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by James Dumas and seconded by Michael McMahan to approve the purchase of the digital sign from Roth Neon Sign Co., Inc. in the amount of \$59,003.00.

On roll call vote, the members voted as follows:

Ms. Andrea Witthoft - no  
Ms. Cassandra Nelson, (advisory vote) - yes  
Ms. Cathy Belcher – absent  
Mr. James Dumas – yes  
Mr. Michael McMahan - yes  
Mr. Don Patton - yes  
Mr. Randall Rushing - yes  
Ms. Maxine Russell - yes

Results: 5 yeas, 1 nay, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by James Dumas and seconded by Don Patton to approve the final version of the 2018-2023 Strategic Plan as presented under separate cover.

On roll call vote, the members voted as follows:

Ms. Cassandra Nelson, (advisory vote) - yes

Ms. Cathy Belcher - absent

Mr. James Dumas – yes

Mr. Michael McMahan - yes

Mr. Don Patton - yes

Mr. Randall Rushing - yes

Ms. Maxine Russell – yes

Ms. Andrea Witthoft - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Michael McMahan and seconded by Cassandra Nelson to adjourn into executive session at 7:25 p.m. for the purpose of discussing:

1. Consideration of Extension, Alteration, Performance, or Compensation of Employees' Employment
  - A. Consideration of Employment of the Metro Center Executive Secretary
  - B. Ratification of Employment of Part-Time Faculty/Staff for Summer/Fall 2018
  - C. Consideration of Display Case Coordinator
2. Consideration of Non-Renewal, Resignation or Termination
  - A. Consideration of Resignation of Part-Time Employee
3. Consideration of Items That May Lead or Have Led to Litigation
  - A. Consideration and Discussion of Employment Items That May Lead or Have Led to Litigation

On roll call vote, the members voted as follows:

Ms. Cathy Belcher - absent  
Mr. James Dumas - yes  
Mr. Michael McMahan - yes  
Mr. Don Patton - yes  
Mr. Randall Rushing – yes  
Ms. Maxine Russell - yes  
Ms. Andrea Witthoft - yes  
Ms. Cassandra Nelson, (advisory vote) - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Andrea Witthoft and seconded by Michael McMahan to adjourn out of executive session at 10:05 p.m.

On roll call vote, the members voted as follows:

Mr. James Dumas - yes  
Mr. Michael McMahan - yes  
Mr. Don Patton - yes  
Mr. Randall Rushing - yes  
Ms. Maxine Russell - yes  
Ms. Andrea Witthoft - yes  
Ms. Cassandra Nelson, (advisory vote) – yes  
Ms. Cathy Belcher - absent

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Andrea Witthoft and seconded by Michael McMahan to approve the minutes of the executive session held on September 4, 2018.

On roll call vote, the members voted as follows:

Mr. Michael McMahan - yes  
Mr. Don Patton - yes  
Mr. Randall Rushing - yes  
Ms. Maxine Russell - yes  
Ms. Andrea Witthoft – yes  
Ms. Cassandra Nelson, (advisory vote) - yes  
Ms. Cathy Belcher - absent  
Mr. James Dumas - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Michael McMahan and seconded by Don Patton to approve the employment of **Felicia Rouse** for **Metro Center Executive Secretary** with a salary of **\$27,000** effective September 5, 2018.

On roll call vote, the members voted as follows:

- Mr. Don Patton - yes
- Mr. Randall Rushing - yes
- Ms. Maxine Russell - yes
- Ms. Andrea Witthoft - yes
- Ms. Cassandra Nelson, (advisory vote) – yes
- Ms. Cathy Belcher - absent
- Mr. James Dumas - yes
- Mr. Michael McMahan - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by James Dumas and seconded by Don Patton to approve the ratification of part-time faculty/staff for summer/fall semester 2018 as presented.

<b>Name</b>	<b>Status</b>	<b>Credentials</b>	<b>Course/*Location</b>	<b>Compensation</b>
Houston, Janice	PT Staff	Masters – Social Work	ETS Academic Specialist	\$15.09/ hour
Matthews, Brittany	PT Staff	Bachelors – Early Childhood Educ.	ETS Tutor	\$15.00/ hour
Meyer, Brian	Adjunct	MS – Computer Science	MAT 110-30	\$600/ credit hr
Murley, Robert	PT Staff	Bachelors – PE/Recreation	Head Baseball Coach	\$15.00/ hour
Ryan, Colin	PT Staff	Some college	Fitness Center Asst	\$8.50/ hour
Sims, Marcelle	PT Staff	BS - Nursing	Nursing Tutor	\$17/ hour
Sweitzer, Samantha	PT Staff	BS - Biology	Alt HS Instructor	\$18/ hour
Williams, Constance	PT Staff (interim)	Masters – Elementary Educ.	Director of Cairo Extension Center	\$25.50/ hour

On roll call vote, the members voted as follows:

Mr. Randall Rushing - yes  
Ms. Maxine Russell - yes  
Ms. Andrea Witthoft - yes  
Ms. Cassandra Nelson, (advisory vote) – yes  
Ms. Cathy Belcher - absent  
Mr. James Dumas - yes  
Mr. Michael McMahan - yes  
Mr. Don Patton - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Don Patton and seconded by Cassandra Nelson to approve compensating Mindy Ashby with \$600.00 for her duties as Display Case Coordinator for the 2017-18 academic year.

<b>Name</b>	<b>Responsibility</b>	<b>Term</b>	<b>Compensation</b>
Ashby, Mindy	Display Case Coordinator	2017-2018	\$600.00

On roll call vote, the members voted as follows:

Ms. Maxine Russell - yes  
Ms. Andrea Witthoft - yes  
Ms. Cassandra Nelson, (advisory vote) – yes  
Ms. Cathy Belcher - absent  
Mr. James Dumas - yes  
Mr. Michael McMahan – yes  
Mr. Don Patton - yes  
Mr. Randall Rushing - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Maxine Russell and seconded by James Dumas to approve the resignation of Dr. Michael Stokes, effective August 7, 2018.

On roll call vote, the members voted as follows:

Ms. Andrea Witthoft - yes  
Ms. Cassandra Nelson, (advisory vote) – yes  
Ms. Cathy Belcher - absent  
Mr. James Dumas - yes  
Mr. Michael McMahan – yes  
Mr. Don Patton - yes  
Mr. Randall Rushing - yes  
Ms. Maxine Russell - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Michael McMahan and seconded by Don Patton to approve the motion to suspend with pay, Tony Gerard, for the remainder of the fall 2018 semester and will report as directed by the College to participate in matters as directed by the President of the College for violations of Policy 4511 and other policies of the College that prohibit harassment and/or racial discrimination. At the direction of the President, Tony Gerard shall attend in fall 2018 semester sensitivity training that shall be paid for by the College including reasonable and approved expenses of Tony Gerard.

On roll call vote, the members voted as follows:

Mr. Michael McMahan - yes  
Mr. Don Patton - yes  
Mr. Randall Rushing - yes  
Ms. Maxine Russell - yes  
Ms. Andrea Witthoft - yes  
Ms. Cassandra Nelson, (advisory vote) – yes  
Ms. Cathy Belcher - absent  
Mr. James Dumas – yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.



A motion was made by Don Patton and seconded by Cassandra Nelson to adjourn.

On roll call vote, the members voted as follows:

- Mr. Michael McMahan - yes
- Mr. Don E. Patton - yes
- Mr. Randall Rushing - yes
- Ms. Maxine Russell - yes
- Ms. Andrea Witthoft - yes
- Ms. Cassandra Nelson, (advisory vote) - yes
- Ms. Cathy Belcher - absent
- Mr. James Dumas - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

Submitted By:

  
Ms. Maxine Russell, Secretary

10/01/18  
Date

ATTEST:

\_\_\_\_\_  
Ms. Cathy Belcher

\_\_\_\_\_  
Mr. James Dumas

\_\_\_\_\_  
Mr. Michael McMahan

  
\_\_\_\_\_  
Mr. Randall Rushing

  
\_\_\_\_\_  
Mr. Don E. Patton

  
\_\_\_\_\_  
Ms. Andrea Witthoft

President's Report  
Board of Trustees Report  
September 4, 2018

Our semester got off to a good start with the College welcoming students as they arrived on their first day of classes. The campus facilities were prepared for learning including new docking stations, banners, and new carpet. We had many student orientations, smiling faces, and staff and faculty ready to assist students.

**Community Engagement**

Through our partnership with the Community and Wellness Center, we had 17 students served on the first day of the WOW Van activity. We are delighted to partner with Mr. Fred Bernstein, CEO, and staff. The WOW Van provides a variety of healthcare services. Kudos to Dr. Anderson and Coach Sparks for getting the word out.

On August 23rd, at the first volleyball game, 300 attendees showed their support for the revitalization of volleyball. The Lady Saints and Coach Ballard displayed real sportsmanship, effort, and commitment to their team members. Go Lady Saints! Trustee Maxine Russell attended the event.

At the Cairo Revitalization Taskforce meeting, we brainstormed about the services in Cairo and learned about new businesses coming to the area. A task force assigned by the Governor is leading these planning efforts along with the Mayor, Tyrone Coleman, of Cairo and residents. Shawnee Community College received several accolades. Later in the week, the President met with Mayor Coleman to discuss educational and training needs, and to gather information from his perspective as a lifelong resident and Mayor as to specific unmet needs.

Also, the renovation of the Cairo Center has started and a couple of construction meetings have been held. For meetings in Cairo, two sites have been offered through businessman Harold

Jones and Lutheran Services. We plan to offer small business training workshops, provide information on small business loan applications and home-based businesses.

It was an honor to attend the Lock and Dam Ceremony and meet various members of the community, business people, and members of the Legislature. The Olmsted project is expected to transport 92 million tons of cargo through our region.

### **Foundation Board**

The Foundation Board met on August 10th and adopted the Strategic Action Plan, discussed ways to fundraise, confirmed May 2nd as the next Scholarship Gala event, and identified ways to support the College. Our other focus is on establishing a connection with alumni.

### **Business and Academic Partnership**

In the meeting with the Chancellor of Southern Illinois University Carbondale, we had a preliminary discussion about Shawnee being included with Rend Lake College and John A. Logan College as partners in high demand areas. In addition, we discussed other ways to serve students.

### **Enrollment**

The President held several meetings with staff, faculty, and community members designed to grow enrollment and retain students. At the Visioning Meeting on August 16th, the faculty provided suggestions for enrollment, i.e., accelerated and online classes and new programs.

### **Campus Security**

The President requested an assessment of Shawnee Community College's campus security for the Main Campus and all extension centers. The SCC security consultant has submitted a plan which we need to review and make a recommendation to the Board of Trustees at the October 1st meeting.

### **Kudos and Appreciation**

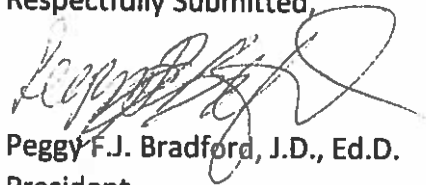
- Mindy Ashby, Display Case Coordinator
- Faculty and Staff for utilizing the corner table in the cafeteria
- Instructor Craig Bradley and team for the pledge to commit banner
- Strategic Planning Committee and Co-Chair, Dr. Ryan Thornsberry
- Academic Team for kick-starting the semester

### **Closing Remarks**

We offer our condolences and prayers to Instructor Ruth Smith and her family at the loss of her sister, Grace Haley-Hawkins. She passed away on August 26th and a private Memorial Service was held in Plainfield, Indiana. In lieu of flowers, they would like to have donations made in Grace's name to Union County Paws.

We are saddened to learn Mr. Earl Marlman passed away. He was 95 years young and a retired owner of Mermet Grain Company. He had been active in the Massac Community and a former Foundation board member. Our condolences to his family and friends.

Respectfully Submitted,



Peggy F.J. Bradford, J.D., Ed.D.  
President

**Academic Affairs & Student Learning  
Board of Trustees Report  
September 4, 2018**

**Fall Convocation**

The Fall Convocation was held August 13, and those in attendance were 129 full time faculty, adjunct faculty and staff. Dr. Brian Durham, Deputy Director for Academic Affairs, from ICCB was the keynote speaker and presented on the topic "Exploring the State of Higher Education in Illinois". (Please see notes below). During the afternoon faculty were trained on the latest version of Retention Alert which supports student success. In addition, they learned about the newest changes in Moodle which allows us to stay on the cutting edge of technology. Division meetings covered topics such as academic assessment, dual credit, office hours, budget, academic preparation such as course syllabus review, textbook adoption, etc. The afternoon concluded with a "Meet and Greet with Dr. Curphy" which provided faculty with the opportunity to meet with the new Vice President in an informal setting,

The evening Fall Convocation was designed for the adjunct and dual credit faculty. The agenda was the same which gave our adjunct and dual credit faculty the opportunity to hear college updates, train on the same software as faculty, and meet with their division chairs and lead faculty members.

Dr. Brian Durham covered statewide enrollment decline, higher education funding, reauthorizations and legislation, and instructional trends. The economy has had a significant impact on areas of community college enrollment. Statewide Baccalaureate/transfer program and similar General Associates have actually seen a slight increase. However, Adult Education has seen the most dramatic decrease. Career and Technical Education has seen nearly a 20 percent decrease because many of our non-traditional students fall into this category and as the economy improved, their need for improving job-based skills were not as necessary. Border and peer states are experiencing even greater declines.

The Illinois State General Fund is \$38.4 billion and of that 26% or .2% is allocated to Education. Higher education funding has decreased from \$2.1 billion to \$1.8 billion in the past 10 years. Of the FY2019 budget .2B is allocated to the community colleges.

Higher education funding initiatives will affect community colleges. Some of the Higher Education Act Reauthorization issues under consideration are accreditation reform, competency-based education, financial education/literacy, private loan regulation, and year-round Pell Grants. The WIOA (Workforce Innovation and Opportunity Act) will increase the focus on low income adults and youth, expands education and training options, helps disadvantaged and unemployed youth and adults earn while they learn, aligns accountability across programs, encourages

Integrated Education and Training Programs, encourages implementation on career pathways, etc. The Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act (Perkins V) was signed into law on July 31, 2018 reauthorizing the Carl D. Perkins CTE Act. (Perkins IV). Key changes for the Perkins Reauthorization are the intentional alignment between workforce, community college, and k-12 education. The Act will require additional stakeholder involvement and partnership at both the state and local level. It will broaden the definition of special populations.

The Illinois Higher Education Workgroup Initiatives (SB 2354) covers Degree Advising Reverse Transfer, and IBHE Tuition Waiver Limits. Starting in 2019, each public college and university student with 30 academic credit hours completed must disclose their degree programs of interest to their college for a possible advisement session. Also, the bill requires that IBHE and ICCB develop policies to encourage reverse transfer of credits for any student who has accumulated at least 15 hours of academic credit at a community college and a sufficient number of hours of academic credit a public university in the prescribed courses necessary to meet a community college's requirement to award an associate degree.

The Dual Credit Quality Act, which the Governor has not yet signed, amends the original Dual Credit Quality Act of 2010. The Act provides for a Dual Credit Mandate which, when requested by a school district, a community college must provide dual credit for courses in the General Education Core Curriculum. It provided a right of first refusal for community colleges before a high school can go to an out-of-state institution, and grandfathers existing agreements, though they will eventually, upon the renewal period, have to comply. It will provide for the development of local dual credit agreements that covers student eligibility criteria (evidenced-based and includes multiple measures), limitations and restrictions on offerings, assurance of credentialed dual credit instructors, assurance of quality and rigor of the courses, fees and costs, while ensuring that they are reasonable and mechanisms for evaluating and documenting the performance of students. Also, it provides for a professional development plan for teachers who do NOT meet minimum requirements to be qualified faculty. The Act authorizes a dual credit grant program to be administered through the ICCB for the purposes of expanding services and lowering costs for high school students.

Instructional trends for the future include alternative learning and credit models. The lines are becoming blurred between Early College Credit, Dual Credit, Reverse Transfer, and Guaranteed Transfer, etc. Prior Learning Assessment is essential in transferring workplace learning and military credit into credit and applying that towards program completion. Focus will be on Competency-Based Education, education as workforce education, unbundling and micro-credentialing, and digital /online delivery.

### Extension Centers

The fall semester is off to a great start! As of August 16, the Extension Centers' offered 336 courses with 2340 student credit hours. They hosted a variety of activities to welcome students during the first week of school. During the month of August, both the Anna Extension Center and the Metro Center held driver safety courses and CPR (Cardiopulmonary Resuscitation) courses.

*Kathleen Curphy*

August 16, 2018

Dr. Kathleen Curphy,

Vice President of Academic Affairs & Student Learning

## **Financial and Campus Operations**

### **Board of Trustees Report**

**September 4, 2018**

#### **State Payment Update**

Shawnee Community College's state revenue allocation for FY2019 is \$4,407,360. The state owes \$63,026 for base operating grant for August, \$498,106.66 for equalization grant for July and August and \$73,120 (annual allocation) for the small college grant. This is a total of \$634,252.66 owed to Shawnee Community College by the State of Illinois.

#### **Budget Update**

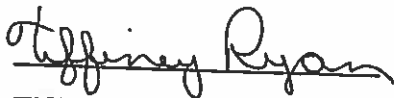
The FY2019 tentative budget is complete. It will be available for public viewing in the Office of the Vice President of Financial and Campus Operations for 30 days. A public hearing will be held on the budget at 5:15 on October 1, 2018 in the river room on main campus. This information has been advertised in the local newspaper as required.

#### **Information Technology Update**

Developing ICCB state reports in the new system is the top priority for the information technology staff over the next 6 weeks. During this time, there are seven reports that are due to ICCB.

#### **Facilities Update**

The Cairo Extension Center project is moving forward. The contracts have been fully executed and the general contractor has all subcontractors selected. The contractor is currently working on a construction schedule and completing submittals for materials that have to be ordered.



Tiffiney Ryan

Vice President of Financial and Campus Operations

8/20/18



**Student Success and Services  
Board of Trustees Report  
September 4, 2018**

**RECRUITMENT**

**Blitz Enrollment**

The total enrollment numbers during the 4 days of 'Blitz' was 194. While we were intentional in marketing late hours each of the days (July 30-Main, July 31-Anna, August 1-Metropolis and August 2-Cairo), all enrollment activity is being reported. Based on enrollment reporting as of August 20, 2018 (CROA Report: Fall Semester Enrollment Analysis for 2018FA and 2017FA), about 19% of the Fall enrollment occurred during the Blitz days. There is justification to continue offering Blitz as an ongoing recruitment event.

**Advising**

During the month of August, over 350 students were advised (continuing and prospective) through August 17.

**Athletic Report**

The Annual Golf Scramble is September 7, 2018 at the Union County Country Club. Lunch will be served at 11:30am with the event starting at 1:00pm. This annual fundraiser serves to supplement the athletic department through the academic year as the need arises for the student-athletes. In addition, the interaction with local professionals serves to foster ongoing relationships between our student-athletes and the community. The athletic schedules and rosters for the 2018-19 season will be printed in our local newspapers and on social media.

There are eighty-nine students in our athletic program, thirty-five of which are in-district. Those cities represented within the district are Anna (3), Cairo (4), Dongola (1), Egyptian (2), Goreville (2), Grand Chain (1), Joppa (3), Metropolis (5), Ullin (8), Vienna (5), and Wolfe Lake (1).

**RETENTION**


**Retention Alert**

The Student Success Center Coordinator is charged with organizing, managing, and monitoring the newly implemented Retention Alert Program. Retention Alert is a fully integrated system that allows the College to identify, monitor and manage students who are at risk and begin intervention with those students as soon as the problem is identified. The Retention Alert Program fosters a proactive advisor role conducive to student retention and completion. Additional training conducted by Mindy Ashby, Student Success Center Coordinator, was provided to faculty during the Fall 2018 Convocation.

## Testing Lab

To obtain a measure of basic academic skills, all students must take the ACCUPLACER assessment prior to registering for classes. Credit bearing courses often have a reading, writing and/or math level that must be achieved prior to enrolling in these courses. For those students who do not meet the reading, writing and/or math levels necessary for college work, SCC provides remediation coursework. This fall, 2,635 ACCUPLACER assessments were administered. There were 2,174 students that placed in at least one remediation course while 1,215 students placed in two or more remediation courses.

To support the needs of these students, the institution has resources such as (but not limited to) the Student Success Center, the Resource and Accessibility Center, as well as TRiO Student Support Services.

  
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Countance Anderson, Ed.D., Vice President of Student Success and Services

8-21-2018

Date

## BOARD OF TRUSTEES FACULTY REPORT

September 4, 2018

**Congratulations to Dr. Debbie Penrod** on completion of her Doctorate of Nursing Practice, with specialty in Nursing Education Leadership. Another outstanding achievement!

**Lori Armstrong, Dr. Brenda Brown, and Dr. Ian Nicolaides** met with Diogo Seixas Coordinator of the Leadership Development Program at SIUC. 20 student spots in the program are available for any STEM student who transfers to SIUC and is selected. Students in the program follow a cohort model over one or two years; receive specialized leadership training and up to 10,000 per year towards tuition. Math and Science faculty at SCC are sharing the information with their classes.

**Dr. Ian Nicolaides** completed a 3 credit graduate level chemistry class at Illinois State University this summer. This completes his required 18 graduate level credits specific to chemistry. The class title and focus pertained to Advanced Thermochemistry.

Over 60 children, SCC students, and community members were cast in SCC's 29th Fall Theater Production this past week (August 26). This year's performance will be Disney's Beauty and the Beast and will take place November 1-3.

On August 25 **Tony Gerard** presented a Program at The Barkhausen Visitor's Center Cache River State Natural Area on local reptiles. Some of the reptiles from SCC were utilized in the program. About 40 people attended. After the presentation, Tony guided a nature hike looking for local reptiles and actually found a Mudsnake- a local species not commonly seen.

On August 30<sup>th</sup>, **Tony Gerard** will be giving a historical interpretive program about Illinois on the eve of statehood in 1818. This program will be at Carbondale Civic Center.

On Memorial day, **Tony Gerard** will be presenting demonstrations on early 19th century medical practices at George Rogers Park in Springfield Ohio.

**Craig Bradley** is now a member of the Illinois Regional Phi Theta Kappa Advisory Council. He attended a meeting of this council on August 2 at Parkland College in Champaign. Then he returned on August 3 with 6 student officers for officer training at Parkland.

Phi Theta Kappa also participated in the week of welcome activities holding a C4 to Commit to Complete banner signing on Wednesday and Thursday. The students then participated in club organization day meeting with approximately 10 new potential members.

The Alpha Lambda Epsilon chapter has had multiple meetings this month as they prepare for convention at Orlando, attempting to compete in many different categories. Phi Theta Kappa is also planning the annual Easter egg hunt scheduled for April 13, 2019

**Craig Bradley** also visited the dual credit COM 111 class at Massac County High School and instructed them on the class, how to get started and how to access Moodle. I spoke to 12 students and the instructor.

**Brenda Brown** attended a health conference June 9th and 10th in Tampa, Florida. (Topics of interest were nutrition and brain health).

**New SCEA officers will be as follows: President: Dr. Ian Nicolaides; Vice President: Dr. Ryan Thornsberry. Ruth Smith and Connie McGinnis will both continue as secretary and treasurer.**