

**BUDGET HEARING
OFFICE OF SHAWNEE COMMUNITY COLLEGE
RIVER ROOM
8364 SHAWNEE COLLEGE ROAD - ULLIN, ILLINOIS
October 1, 2018**

A budget hearing was held by the administration of Shawnee Community College District No. 531 on October 1, 2018. The hearing was called to order at 5:15 p.m. by Chairman Randall Rushing. The roll call was as follows:

Present

Ms. Cathy Belcher
Mr. James Dumas
Mr. Don Patton
Mr. Randall Rushing
Ms. Maxine Russell
Ms. Andrea Witthoft
Ms. Cassandra Nelson, Student Trustee

Absent

Mr. Michael McMahan

Others Present

Peggy F.J. Bradford, J.D., Ed.D., President
Countance Anderson, Ed.D., Vice President of Student Success and Services
Kathleen Curphy, Ph.D., Vice President of Academic Affairs & Student Learning
Tiffiney Ryan, Vice President of Financial & Campus Operations
Kristin Shelby, Ph.D., Dean of Academic Affairs & Student Learning
Rob Betts, Director of Communications & Public Relations
Kennadie Loyd, Administrative Assistant to the President

A motion was made by Cathy Belcher and seconded by Cassandra Nelson to adjourn the budget hearing.

On roll call vote, the members voted as follows:

Ms. Cathy Belcher – yes
Mr. James Dumas - yes
Mr. Michael McMahan - absent
Mr. Don E. Patton - yes
Mr. Randall Rushing - yes
Ms. Maxine Russell - yes
Ms. Andrea Witthoft - yes
Ms. Cassandra Nelson, (advisory vote) – yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

**REGULAR MEETING
OFFICE OF SHAWNEE COMMUNITY COLLEGE
RIVER ROOM
8364 SHAWNEE COLLEGE ROAD - ULLIN, ILLINOIS
October 1, 2018**

A regular meeting of the Board of Shawnee Community College District No. 531 was held on October 1, 2018. The meeting was called to order at 5:30 p.m. by Chairman Randall Rushing. The roll call was as follows:

Present

Ms. Cathy Belcher
Mr. James Dumas
Mr. Don Patton
Mr. Randall Rushing
Ms. Maxine Russell
Ms. Andrea Witthoft
Ms. Cassandra Nelson, Student Trustee

Absent

Mr. Michael McMahan

Others Present

Peggy F.J. Bradford, J.D., Ed.D., President
John Schneider, Attorney
Countance Anderson, Ed.D., Vice President of Student Success and Services
Kathleen Curphy, Ph.D., Vice President of Academic Affairs & Student Learning
Tiffiney Ryan, Vice President of Financial & Campus Operations
Kristin Shelby, Ph.D., Dean of Academic Affairs & Student Learning
Rob Betts, Director of Communications & Public Relations
Banibrata Roy, Ph.D., Director of Institutional Research, Effectiveness, and Planning
Kennadie Loyd, Administrative Assistant to the President

RECOGNITION OF GUESTS AND PUBLIC COMMENT

Beth Darden
Larry Badgley
Christy Davis
LaNesia Edwards

FORMAL PRESENTATION

Music Instructor, Lee VanAlstine, presented on the Music Club's trip to New York.

A motion was made by Andrea Witthoft and seconded by James Dumas to approve the consent agenda as follows:

A. Minutes of regular meeting September 4, 2018	
B. Consideration of Treasurer's Report	
C. Approval of Bills	
Education Fund	\$990,928.06
Building Fund	99,138.48
Restricted Bldg Fund	15,957.81
Bond & Interest Fund	0.00
Auxiliary Enterprises Fund	75,730.12
Restricted Purposes Fund (Grants)	88,646.47
Restricted Purposes Fund – FWS	107.26
Restricted Purposes – PELL	19,107.00
Restricted Purposes – SEOG	0.00
Trust and Agency Fund	4,377.21
Audit Fund	2,000.00
Liab. Prot. Settlement Fund (TORT)	81,344.68
GRAND TOTAL	\$1,377,337.09

On roll call vote, the members voted as follows:

Ms. Cathy Belcher – yes
Mr. James Dumas - yes
Mr. Michael McMahan - absent
Mr. Don E. Patton - yes
Mr. Randall Rushing - yes
Ms. Maxine Russell - yes
Ms. Andrea Witthoft - yes
Ms. Cassandra Nelson, (advisory vote) – yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

FACULTY REPORT

A written report was submitted to the Board. Dr. Nicolaides noted the meeting that he had with Dr. Bradford on October 26th and the program ideas that were discussed in the meeting.

STUDENT TRUSTEE REPORT

There was no Student Trustee report for this month.

FOUNDATION REPORT

There was no Foundation report for this month.

ICCTA REPORT

Trustee Don Patton reported on the ICCTA Meetings that were held in September where they discussed the goals and strategies for 2018-2019, ways to increase trustee participation in meetings, improving products and services, and legislative engagement. Trustee Patton also reported on the ICCTA Trustee Survey that was sent out and the opening of the ICCTA Logo Contest.

VICE-PRESIDENT'S REPORT

Written reports were submitted and attached to the Board Agenda. Copies of those reports have been attached to this document.

PRESIDENT'S REPORT

An oral report from President Bradford was provided to the board. The written document has been attached to this document.

A motion was made by Don Patton and seconded by Cathy Belcher to approve the PHS project as submitted. (Attachment #1)

On roll call vote, the members voted as follows:

Ms. Maxine Russell - yes
Ms. Andrea Witthoft – yes
Ms. Cassandra Nelson, (advisory vote) - yes
Ms. Cathy Belcher – yes
Mr. James Dumas – yes
Mr. Michael McMahan - absent
Mr. Don Patton - yes
Mr. Randall Rushing - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Andrea Witthoft and seconded by Cassandra Nelson to approve the lease agreement between Shawnee Community College and Southern Seven Health Department for Buildings A, B, C, E, and F for the period of September 1, 2018 until August 31, 2021. (Attachment #2)

On roll call vote, the members voted as follows:

Ms. Andrea Witthoft - yes
Ms. Cassandra Nelson, (advisory vote) - yes
Ms. Cathy Belcher – yes
Mr. James Dumas – yes
Mr. Michael McMahan - absent
Mr. Don Patton - yes
Mr. Randall Rushing - yes
Ms. Maxine Russell - yes

Results: 6 yeas, 0 nay, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Don Patton and seconded by Cathy Belcher to approve the updated FY2016-2026 Facilities Master Plan as presented. (Attachment #3)

On roll call vote, the members voted as follows:

Ms. Cassandra Nelson, (advisory vote) - yes
Ms. Cathy Belcher - yes
Mr. James Dumas - yes
Mr. Michael McMahan - absent
Mr. Don Patton - yes
Mr. Randall Rushing - yes
Ms. Maxine Russell - yes
Ms. Andrea Witthoft - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Maxine Russell and seconded by Cassandra Nelson to approve the FY2019 budget as presented. (Attachment #4)

On roll call vote, the members voted as follows:

Mr. James Dumas - yes
Mr. Michael McMahan - absent
Mr. Don Patton - yes
Mr. Randall Rushing - yes
Ms. Maxine Russell - yes
Ms. Andrea Witthoft - yes
Ms. Cassandra Nelson, (advisory vote) - yes
Ms. Cathy Belcher - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Cathy Belcher and seconded by Andrea Witthoft to approve of the FY2019 institutional assessment payment to SICCM for \$142,255. (Attachment #5)

On roll call vote, the members voted as follows:

Ms. Cassandra Nelson, (advisory vote) - yes
Ms. Cathy Belcher - yes
Mr. James Dumas - yes
Mr. Michael McMahan - absent
Mr. Don Patton - yes
Mr. Randall Rushing - yes
Ms. Maxine Russell - yes
Ms. Andrea Witthoft - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by James Dumas and seconded by Don Patton to approve appointing Ms. Kennadie Loyd as the local election official, with Ms. Dorothea Davis as an alternate, to receive petitions and facilitate all other election matters on behalf of the Board secretary.

On roll call vote, the members voted as follows:

Mr. Don Patton - yes
Mr. Randall Rushing - yes
Ms. Maxine Russell - yes
Ms. Andrea Witthoft - yes
Ms. Cassandra Nelson, (advisory vote) - yes
Ms. Cathy Belcher - yes
Mr. James Dumas - yes
Mr. Michael McMahan - absent

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Cathy Belcher and seconded by James Dumas to approve the additions to the 2018-2019 lab fee list as presented:

Course Title	College Fee
ADN-0201	\$ 45.00
WEL-0122	\$ 60.00

On roll call vote, the members voted as follows:

- Mr. Randall Rushing - yes
- Ms. Maxine Russell – yes
- Ms. Andrea Witthoft – yes
- Ms. Cassandra Nelson, (advisory vote) - yes
- Ms. Cathy Belcher - yes
- Mr. James Dumas – yes
- Mr. Michael McMahan - absent
- Mr. Don Patton - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Andrea Witthoft and seconded by Don Patton to approve the Associate of Applied Science Degree, Construction Management, as presented. (Attachment #6)

On roll call vote, the members voted as follows:

- Ms. Maxine Russell – yes
- Ms. Andrea Witthoft - yes
- Ms. Cassandra Nelson, (advisory vote) - yes
- Ms. Cathy Belcher - yes
- Mr. James Dumas – yes
- Mr. Michael McMahan - absent
- Mr. Don Patton - yes
- Mr. Randall Rushing - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by James Dumas and seconded by Andrea Witthoft to adjourn into executive session at 6:42 p.m. for the purpose of discussing:

VIII. Executive Session

1. Consideration of Extension, Alteration, Performance, or Compensation of Employees' Employment
 - A. Ratification of Employment of Part-Time Faculty/Staff for Fall 2018
 - B. Consideration of Approval of Learning Skills Specialist/Tutor: Classification Change
 - C. Consideration of Full-Time Status Restoration: Cairo Site Director
 - D. Consideration of Position/Vacancy of Vienna Site Director
 - E. Consideration of Dual Credit & Completion Coordinator
2. Consideration of Non-Renewal, Resignation, or Termination
 - A. Consideration of Resignation of Full-Time Employee
3. Nursing Program
4. Campus Security Recommendations
5. Student Grievance Update
6. Consideration of Items That May Lead or Have Led to Litigation

On roll call vote, the members voted as follows:

Ms. Andrea Witthoft - yes
Ms. Cassandra Nelson, (advisory vote) - yes
Ms. Cathy Belcher - yes
Mr. James Dumas - yes
Mr. Michael McMahan - absent
Mr. Don Patton - yes
Mr. Randall Rushing - yes
Ms. Maxine Russell - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Don Patton and seconded by James Dumas to adjourn out of executive session at 9:17 p.m.

On roll call vote, the members voted as follows:

Ms. Cassandra Nelson, (advisory vote) – yes
Ms. Cathy Belcher - yes
Mr. James Dumas - yes
Mr. Michael McMahan - absent
Mr. Don Patton - yes
Mr. Randall Rushing - yes
Ms. Maxine Russell - yes
Ms. Andrea Witthoft - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Cathy Belcher and seconded by Cassandra Nelson to approve the minutes of the executive session held on October 1, 2018.

On roll call vote, the members voted as follows:

Mr. Michael McMahan - absent
Mr. Don Patton - yes
Mr. Randall Rushing - yes
Ms. Maxine Russell - yes
Ms. Andrea Witthoft – yes
Ms. Cassandra Nelson, (advisory vote) - yes
Ms. Cathy Belcher - yes
Mr. James Dumas - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Andrea Witthoft and seconded by Cathy Belcher to approve the ratification of employment of Tiffanie Atherton for fall 2018 as presented.

Name	Status	Credentials	Course/*Location	Compensation
Atherton, Tiffanie	PT Faculty	Masters – Biology	BIO111, BIO214 Main Campus	\$600/ credit hr

On roll call vote, the members voted as follows:

- Mr. James Dumas - yes
- Mr. Michael McMahan - absent
- Mr. Don Patton - yes
- Mr. Randall Rushing - yes
- Ms. Maxine Russell - yes
- Ms. Andrea Witthoft - yes
- Ms. Cassandra Nelson, (advisory vote) – yes
- Ms. Cathy Belcher - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Andrea Witthoft and seconded by James Dumas to approve the ratification of employment of Robert “Tony” LaForest for fall 2018 as presented.

Name	Status	Credentials	Course/*Location	Compensation
LaForest, Robert “Tony”	PT Staff	Bachelors – Business Management	Interim Business & Health Training Specialist	\$22.59/ hr

On roll call vote, the members voted as follows:

- Mr. James Dumas - yes
- Mr. Michael McMahan - absent
- Mr. Don Patton - yes
- Mr. Randall Rushing - yes
- Ms. Maxine Russell - yes
- Ms. Andrea Witthoft - yes
- Ms. Cassandra Nelson, (advisory vote) – yes
- Ms. Cathy Belcher - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Don Patton and seconded by Cassandra Nelson to approve the ratification of employment of Gregory Mason for fall 2018 as presented.

Name	Status	Credentials	Course/*Location	Compensation
Mason, Gregory	PT Staff	PhD – Organizational Leadership	Interim Dean of Workforce Innovation, Adult Basic Education & Training	\$33.37/ hr

On roll call vote, the members voted as follows:

- Mr. Michael McMahan - absent
- Mr. Don Patton - no
- Mr. Randall Rushing - yes
- Ms. Maxine Russell - yes
- Ms. Andrea Witthoft - no
- Ms. Cassandra Nelson, (advisory vote) – yes
- Ms. Cathy Belcher - no
- Mr. James Dumas - no

Results: 2 yeas, 4 nays, 0 abstentions, 1 absent. The Chairman declared the motion failed.

A motion was made by James Dumas and seconded by Andrea Witthoft to approve the ratification of employment of Kendall Reichert for fall 2018 as presented.

Name	Status	Credentials	Course/*Location	Compensation
Reichert, Kendall	PT Staff	Associates	Asst Baseball Coach	\$12/ hr

On roll call vote, the members voted as follows:

- Mr. Don Patton - yes
- Mr. Randall Rushing - yes
- Ms. Maxine Russell - yes
- Ms. Andrea Witthoft - yes
- Ms. Cassandra Nelson, (advisory vote) – yes
- Ms. Cathy Belcher - yes
- Mr. James Dumas - yes
- Mr. Michael McMahan – absent

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Cathy Belcher and seconded by James Dumas to approve the ratification of employment of Nicholas Riley for fall 2018 as presented.

Name	Status	Credentials	Course/*Location	Compensation
Riley, Nicholas	PT Staff	CDL	Substitute Truck Driving Instructor	\$15/ hr

On roll call vote, the members voted as follows:

- Mr. Don Patton - yes
- Mr. Randall Rushing - yes
- Ms. Maxine Russell - yes
- Ms. Andrea Witthoft - yes
- Ms. Cassandra Nelson, (advisory vote) – yes
- Ms. Cathy Belcher - yes
- Mr. James Dumas - yes
- Mr. Michael McMahan – absent

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Andrea Witthoft and seconded by Cathy Belcher to approve classifying the position of Learning Skills Specialist/Tutor Coordinator as full-time with a salary range of \$29,400-\$31,400.

On roll call vote, the members voted as follows:

- Mr. Randall Rushing - yes
- Ms. Maxine Russell - yes
- Ms. Andrea Witthoft - yes
- Ms. Cassandra Nelson, (advisory vote) – yes
- Ms. Cathy Belcher - yes
- Mr. James Dumas - yes
- Mr. Michael McMahan - absent
- Mr. Don Patton - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Don Patton and seconded by Andrea Witthoft to approve the position of Vienna Site Director with the position being classified as part-time for the first year with a salary range of \$24.47/hr-\$30.00/hr for 20-25 hours a week.

On roll call vote, the members voted as follows:

Ms. Andrea Witthoft - yes
Ms. Cassandra Nelson, (advisory vote) – yes
Ms. Cathy Belcher - yes
Mr. James Dumas - yes
Mr. Michael McMahan – absent
Mr. Don Patton - yes
Mr. Randall Rushing - yes
Ms. Maxine Russell – yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Andrea Witthoft and seconded by Don Patton to approve moving Mindy Reach to the position of Dual Credit & Completion Coordinator with a salary of \$50,000.

On roll call vote, the members voted as follows:

Mr. Michael McMahan – absent
Mr. Don Patton - no
Mr. Randall Rushing - yes
Ms. Maxine Russell – yes
Ms. Andrea Witthoft - no
Ms. Cassandra Nelson, (advisory vote) – yes
Ms. Cathy Belcher - abstain
Mr. James Dumas - no

Results: 2 yeas, 3 nays, 1 abstention, 1 absent. The Chairman declared the motion failed.

A motion was made by Don Patton and seconded by Cassandra Nelson to approve the resignation of Monique Menefee-Profitt effective August 29, 2018.

On roll call vote, the members voted as follows:

Mr. Don Patton - yes
Mr. Randall Rushing - yes
Ms. Maxine Russell - yes
Ms. Andrea Witthoft - yes
Ms. Cassandra Nelson, (advisory vote) – yes
Ms. Cathy Belcher - yes
Mr. James Dumas – yes
Mr. Michael McMahan – absent

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

A motion was made by Don Patton and seconded by James Dumas to adjourn.

On roll call vote, the members voted as follows:

Mr. Randall Rushing - yes
Ms. Maxine Russell – yes
Ms. Andrea Witthoft - yes
Ms. Cassandra Nelson, (advisory vote) - yes
Ms. Cathy Belcher – absent
Mr. James Dumas - yes
Mr. Michael McMahan - absent
Mr. Don E. Patton - yes

Results: 6 yeas, 0 nays, 0 abstentions, 1 absent. The Chairman declared the motion carried.

Submitted By:

Maxine Russell
Ms. Maxine Russell, Secretary

11/5/18
Date

ATTEST:

Ms. Cathy Belcher

James Dumas
Mr. James Dumas

Michael McMahan
Mr. Michael McMahan

Randall Rushing
Mr. Randall Rushing

Mr. Don E. Patton

Andrea Witthoft
Ms. Andrea Witthoft

Community Engagement

I recently attended the Cairo Blues Festival and enjoyed the event. The Shawnee Trio Program, along with several other businesses, were sponsors for this year's event. Organizers indicated that there were more than 700 people in attendance during the three-day event. College presence included an information station hosted by Director Deborah Johnson. Trustee Patton was also in attendance at the event.

After a yearlong process, the Paducah Symphony confirmed the date of their performance for February 16, 2019 at 7:00 p.m. The link below will provide you with background information about the Roots of Rhythm Performance. Students, staff, and residents will learn about the origin and meaning of the drums:

<http://www.utm.edu/departments/percussion/rootsofrhythm.php>

The College hosted the first-ever candidate forum coordinated by the Johnson County Republican Party. Attendees included Senator Dale Fowler and candidate Steve Webb who both provided valuable insight into the needs of Southern Illinois residents. Participation also included State Representative Natalie Phelps Finnie and Patrick Windhorst who highlighted their values and candidacy commitment. Special thanks to Trustee Mike McMahan who coordinated the event on behalf of the Johnson County Republicans.

Academic & Business Partnership

The Illinois Community College Board (ICCB) will recommend Shawnee's Construction Online Apprenticeship degree to their board subject to the Board of Trustees approval. The proposed degree is a partnership with the Laborers' Local located in Marion. Students can attend the courses taught by SCC entirely online. Thank you to the Curriculum and Instruction Committee, Edward Smith and Griffin Goetz (labor union) and former Dean Monique Menefee-Profitt. The process for curriculum completion was a ten-month project that will offer a unique opportunity to connect workforce needs with our student interests. The superintendent of Vienna schools, Joshua Stafford, has already enrolled students from Vienna High School in the Labor Union program. We anticipate full approval after the Illinois Board of Higher Education meets. The program offers Shawnee an excellent opportunity to expand enrollment and provide the possibility of future employment with an average salary of \$70,000 per year.

The internship program we recently secured with GeoSystems has already begun to prove beneficial. GeoSystems has recently hired one of our students, Ukari Posey, to fill a position within their human resources department. Ms. Posey started her internship in Paducah, Kentucky on September 10th. She is currently a second-year student at Shawnee Community College.

Approximately 22 of our students transferred to Southeast Missouri State University (SEMO) this year. During my recent meeting with President Carlos Vargas, we discussed transfer scholarships, barge business and related opportunities, a suicide prevention program, and retention rates of students. Again, we plan to offer SEMO" variety performance on Campus.

The President attended SIU and SEMO football games as a guest of Chancellor Carlos Montemagno. A conversation was scheduled relative to RN to BSN opportunities for our nursing students. The discussion focused on seamless transfers with an understanding that students would not lose credits provided credentials and foundation curriculum are aligned. It is another way to give students access to an accredited program. This program is in the early phase of discussion. Other invited participants are John A. Logan College and Rend Lake College. In addition, the President was invited to serve on the Chancellor's Roundtable. Other discussions centered on the Cairo Port.

The Illinois President's Council met. The primary area of concern statewide centers around the completion agenda, Dual Credit Teaching qualifications, roles/mission of community colleges as it relates to higher education, pension penalty, BSN to RN programming and enrollment.

Announcements

On campus, we have held visioning meetings and hosted a team building event called The Shawnee Shuffle (video is available on our Facebook page). The next Visioning Meeting will be on October 4th from 2-3:30.

Congratulations to the students who were elected for Student Senate. Alazeye Bellamey, Courtney Boren, Steven Etter, and Marissa Waddy have been elected as the Sophomore Representatives; Dezjuan Bellamey, Jessica Edwards, and Andres Ruiz have been elected as the Freshmen Representatives; Ukari Posey was elected as the Cairo Extension Center Representative; Lakin Smith was elected as the Metropolis Extension Center Representative; and the Anna Extension Center Representative is still to be determined.

The renovations for the room at Metro have been completed as well as new TVs installed at the Anna Center and Metro Center.

Again, this year, SCC supported the PAWS Fundraiser for mums – a partnership the college has supported for over a decade.

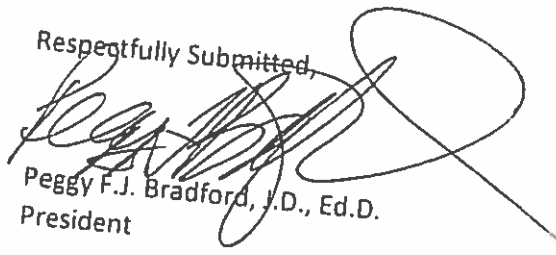
Important Upcoming Events

Higher Learning Commission Site Visit: October 29-30, 2018
Legislative Luncheon: November 1, 2018, 11:00a.m.-1:00p.m. (Invitation Only)
Veterans Appreciation Luncheon: November 7, 2018, 11:00a.m.-1:00p.m.
Cairo Dedication: November 13th or December 4th (TBD)
Roots of Rhythm Performance: February 16, 2019, 7:00 p.m.
Scholarship Gala: May 2, 2019

Closing Remarks

We offer our condolences and prayers to the family and friends of Ms. Pamela O'Connor. Ms. O'Connor worked as a full-time employee from 1990-2015 and returned as a part-time employee in November 2016. We appreciate all of her contributions to the success of the College and the students she impacted.

Respectfully Submitted,



Peggy F.J. Bradford, J.D., Ed.D.
President

Academic Affairs & Student Learning Report
Board of Trustees Report
October 1, 2018

The division of academic affairs has begun developing the foundation for the academic plan that supports the strategic plan. The academic plan provides the context and criteria for the development of specific department plans which align with academic initiatives and college strategic goals. The alignment of the plan with the college's strategic plan goals will ensure academics fulfill the mission of Shawnee Community College and our vision of being student centered and community connected.

Academic Affairs is in the midst of developing the spring schedule which must be complete by November 4, 2018 for spring registration which begins November 5, 2018.

Humanities Division

The Humanities division meeting was held on Thursday, September 13, at the Anna Extension Center. Topics discussed included the spring schedule, the developmental English program review, and catalog revisions. The division is looking at creative ways to offer courses to increase enrollment.

SCC will again be offering Spanish courses this spring semester. We will continue to offer Spanish in the future in face to face and hybrid formats.

English Department

The developmental English program is collecting data to continue to make informed decisions regarding the offering of developmental programs. Accelerated English courses will continue to be offered in the spring semester. Students will have the opportunity to complete the developmental English sequence in one semester. A co-requisite is also being conducted with students being dually enrolled in ENG 048 and ENG 111. This allows students to stay on track for graduation. Also, this spring we will pilot an 8-week ENG 111 followed by an 8-week ENG 112 course.

Literature Department

Sandy Fontana's poem "Gift" has been accepted for publication in the upcoming issue of Cagibi, a literary journal.

Speech Department

This year the SCC Speech & Theater Dept. will present the 29th Fall Musical Performance, November 1-3, 2018. This year Disney's Beauty and the Beast will be performed. Six performances are scheduled including four daytime matinees for our area schools to attend as well as two evening performances. The cast consists of sixty-five community members and SCC students. We have been rehearsing three nights per week since September 4 and will continue until November. The cast is hard at work learning songs, dances, and acting while the crew is

busy each night and on Saturdays building the sets and scenery for the show. Tickets go on sale to schools on October 1 and to the public on October 2.

Nursing

On October 4th & 5th the Shawnee Community College Director of Nursing and three nursing faculty will attend the Accreditation Commission of Education in Nursing Fall 2018 Self-Study Forum. The information provided in this conference will be used to apply for accreditation of our Practical Nurse and Associate of Applied Science Nursing programs, as well as, write the self-study, and prepare us for the site visit by accreditors.

Math/Science

Science Instructor Lori Armstrong has been working with Dr. Karen Renzaglia at SIU-C on SI Bridges Grant proposal resubmission. SI Bridges is a consortium with Southern Illinois University Carbondale, John A Logan College, and Shawnee Community College, with the purpose of propelling the underserved and underrepresented (UR) community college students into careers in biomedical science. It is anticipated to serve 14 students. Ag Instructor, Mary Fischer attended Ag Safety Day at Vienna along with some SCC Ag students.

Anna Extension Center

In September, the Anna Center had ten late-start classes that began. The Anna Center held community events such as a driver safety course taught on Saturday, September 15th and a CPR course was taught on September 26th. On September 18th and 27th, the Union County CEO program held meetings in the conference room. Missouri Baptist University visited the Anna Center on September 5th and a representative from SEMO setup a transfer information table in the lobby on September 26th. On Friday, September 28th, Anna Center staff participated in AJ's Homecoming Parade.

Cairo Center

The Cairo Center is continuing to reach out into the community to market the Cairo Center.

Metro Center

The Metro Center welcomes Felicia Rouse as the new Executive Secretary. The center's firewalls were upgraded on September 7th and will provide up-to-date security for the center's technology. The Metro Center hosted three Entrepreneur classes on September 11th, 18th, and 25th. Additionally, the driver's safety class was held on September 20th. The Survey of Entering Student Engagement (SENSE) will be given the second and third week of September. This survey is given annually to determine a student's earliest experiences at college. Finally, Metro Center staff and students represented Shawnee Community College at a high school football game between Massac County High School and Anna Jonesboro High School on September 7th. Metro Center staff also represented the College at the Massac County Homecoming Parade on September 14th. Metro Center staff also attended the Southern Illinois University Community

College Conference on September 14th and attended the University of Illinois Agricultural Extension Center activities on September 28th at the main campus.

Kathleen Curphy

Dr. Kathleen Curphy,
Vice President of Academic Affairs & Student Learning

September 24, 2018

Date

Financial and Campus Operations
Board of Trustees Report

October 1, 2018

State Payment Update

Shawnee Community College's state revenue allocation for FY2019 is \$4,407,360. The state owes a total of \$126,052 for base operating grant for August and September, \$249,053.33 for equalization grant for September and \$73,120 (annual allocation) for the small college grant. This is a total of \$448,225.33 owed to Shawnee Community College by the State of Illinois.

Budget Update

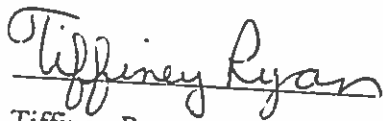
The FY2019 tentative budget is complete. It has been available for public viewing in the Office of the Vice President of Financial and Campus Operations for 30 days. A public hearing will be held on the budget at 5:15 on October 1, 2018 in the river room on main campus. This information has been advertised in the local newspaper as required.

Facilities Update

The Cairo Extension Center project is on schedule and the contractors are making progress as expected.

The college will begin the Quality Based Selection (QBS) process for architectural services this fall. The Vice President of Financial and Campus Operations is currently updating the required paperwork for this process. The college completed this process last in fall of 2013.

QBS is a negotiated procurement process for selection of design professionals based on qualifications and competence in relation to the work to be performed. As with other competitive methods, when conducted properly QBS promotes diversity, helps to ensure fair and reasonable cost and best value for the contracting entity. This process is governed by 50 ILCS 510 Local Government Professional Services Selection and 30 ILCS 535 Architectural, Engineering and Land Surveying Qualification Based Selection (QBS) Act.



Tiffiney Ryan

Vice President of Financial and Campus Operations

9/25/18

**Student Success and Services
Board of Trustees Report
October 1, 2018**

RECRUITMENT

Athletic Report

The Annual Golf Scramble was held on September 7, 2018 at the Union County Country Club. Forty-five golfers and approximately 25 hole sponsors participated to make this year's event successful. Twenty student-athletes were in attendance. The Volleyball team participated in the Homecoming Parade in Metropolis on September 14, 2018.

Enrollment

Day 10 enrollment for Fall 2018 was 1,214 (down 84 students compared to 1298 or -6.47%). The enrollment team has begun discussions around intentional recruitment strategies which include a comprehensive communication plan, planning activities and executing best practices for attracting non-traditional students as well as implementing campaign for excellence in advising to ensure students are graduating with 'not one credit more' than they need to complete their goal.

Student Activities

Student Senate: The Student Senate elections have taken place with representation from the sophomore class, the freshman class, Anna Extension Center, Cairo Center and the Metropolis Extension Center. An orientation meeting is scheduled for Monday, October 1. There, the discussions will include what being a Student Senate member means – the benefits and responsibilities, scheduling events for this academic year and electing officers within the Senate. The Student Senate plans to attend the October Shawnee College Board of Trustee meeting for observation purposes.

Diversity & Inclusion Committee: Several activities are planned for the month of October to bring awareness around Hispanic Heritage, Anti-Bullying, the National Coming-Out Day and Disability Awareness.

Constitution Day: Shawnee hosted a successful Constitution Day on September 17, 2018. Constitution Day is an American federal observance that recognizes the adoption of the United States Constitution and those who have become U.S. citizens. It is normally observed on September 17, the day in 1787 that delegates to the Constitutional Convention signed the document in Philadelphia. During Shawnee's day of observance, twenty-four students registered to vote for the first time.

RETENTION

Financial Aid

Our records indicate that during the 2017-2018 award year, we awarded \$3,563,816.57 in Pell grants to 574 student. Pell Status Day for Fall 2018 is September 26.

Student Success Center

Tutoring: There have been 62 tutoring request forms submitted this month.

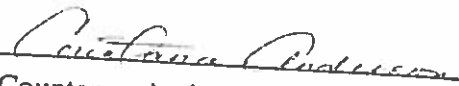
Testing Lab: There have been 115 exams administered (47 ACCUPLACER, 5 ASSETT, 3 CNA State Certification exams, 6 TABE, 1 Distance Learning exam, 24 make-up exams, 19 Pearson Vue exams, and 10 Surgical Technician State exams).

Retention Alert: There are currently 155 retention cases open. Faculty and advisors work in collaboration to bridge students to resources needed to be successful. Case concerns range from attendance issues to low grade notifications.

Trends in Student Success

“Students and state policymakers understand how important postsecondary education is to financial wellbeing and state economic productivity. Today’s college students are no longer 18- to 22-year-olds from middle class families who attend full-time and can depend on family support. They are increasingly low-income, working adults balancing work, family and school. These student are more likely to be first-generation attenders, immigrants and students of color. What these students need is access to essential supports such as high-quality advising, flexible financial aid and child care subsidies”.

The Vice President has accepted an invitation from Mackenzie Montgomery, Associate Director of Career and Technical Education at the Illinois Community College Board, to join a complementary webinar on Friday, September 28 to examine how states must expand their policies beyond the traditional postsecondary landscape to acknowledge the complexity of theses students’ lives and to explore institutional solutions.



Countance Anderson, Ed.D. Vice President of Student Success and Services

9-25-2018

Date