

Medical Coding Specialist One-Year Certificate

Degree Code: HIT-2224

Minimum GPA: 2.0

Minimum Hours: 33

Name: _____ ID: _____ Date: _____

This one-year curriculum is designed to provide the student with the knowledge and skills necessary for entry-level employment in a variety of health-related facilities as a medical coding specialist. Graduates of the Medical Coding Specialist program are eligible to sit for the Certified Coding and Billing Specialist certification exam administered by the National Healthcare Association. Successful completion of the exam confers the title of Certified Coding and Billing Specialist (CBCS). Shawnee Community College is an approved testing site for the CBCS exam which is given two times a year (March and August)

| | | | |
|--|---|---------|---|
| | 3 | BIO 212 | Anatomy & Physiology |
| | 4 | COM 111 | Business Computer Systems |
| | 3 | HIT 100 | Medical Terminology |
| | 3 | HIT 101 | Introduction to Health Information Technology |
| | 3 | HIT 104 | Advanced Medical Terminology |
| | 3 | HIT 106 | Principles of Insurance |
| | 4 | HIT 107 | Medical Office Procedures |
| | 2 | HIT 109 | Introduction to Coding |
| | 1 | HIT 111 | Professionalism in the Medical Office |
| | 4 | HIT 209 | Advanced Physician Coding |
| | 3 | IMS 121 | Beginning Keyboarding |

Possible Career Opportunities

Coder, Health Information Clerk, Health Information Specialist, Health Information Technician (Health Information Tech), Medical Records Analyst, Medical Records Clerk, Medical Records Coordinator, Medical Records Director, Medical Records Technician (Medical Records Tech), Registered Health Information Technician (RHIT)

O*NET Links: www.onetonline.org

SOC Codes: 29-2071.00

I have received a copy and agree to follow this degree audit:

Student: _____ Advisor: _____ Date _____