

# Information Processing-Technology AAS

Degree Code: IMS-2209

Minimum GPA: 2.0

Minimum Hours: 62

Name: \_\_\_\_\_ ID: \_\_\_\_\_ Date: \_\_\_\_\_

Information Processing involves coordinating people, equipment, and procedures to organize information in a meaningful way within an organization. Information Processing has become a common term referring to the electronic processing of various categories of information (data, words/text, graphics, images, numbers, and voice). This program seeks to prepare the individual for employment in the workplace as a processor of information using automated/electronic technology.

4	ACC 111	Financial Accounting
3	BUS 210	Principles of Management
3	BUS 214	Business Law I
3	BUS 215	Legal & Social Environment of Business
3	BUS 225	Business Communication
4	COM 111	Business Computer Systems
1	COM 190	Microsoft Publisher
1	COM 201	Windows Operating System
3	COM 222	Computer Logic
3	COM 225	Systems Analysis
3	COM 231 or COM 239	C Programming or JAVA Programming
2	COM 265	Command Prompt-Windows
2	COM 280	Microsoft Word
2	COM 281	Microsoft Excel
2	COM 283	Microsoft Access
3	ECO 212	Intro to Microeconomics
3	ENG 111 or ENG 124	English Composition I or Technical Communication I
3	ENG 112 or ENG 221	English Composition II or Technical Communication II
2	IMS 197	Information Processing Internship
3	IMS 227	Office Information Processing I
3	PSY 211	Introduction to Psychology
3	SEM 200	Career Decision Making
3	SPC 111	Speech

### Possible Career Opportunities

IT Manager, IT Project Manager, Manager of IT, Program Manager, Project Manager, Project Manager/Team Coach, Senior Lead Project Manager, Senior Project Leader/Team Lead (Project Manager), Transition Manger

O\*NET Links: [www.onetonline.org](http://www.onetonline.org)

SOC Codes: 15-1199.09

I have received a copy and agree to follow this degree audit:

Student: \_\_\_\_\_ Advisor: \_\_\_\_\_ Date \_\_\_\_\_