

Shawnee Community College

Spring Semester 2016 Final Exam Control

Final examinations will be held in the room in which the class normally meets the first lecture each week during the semester. Laboratory courses appear on this schedule under the hour that the first lecture for the course meets each week. No student is to be excused from final examinations except for illness or serious extenuating circumstances.

Each instructor should follow the final exam schedule as published unless the date is approved for change by the Vice President of Instructional Services.

It has been brought to our attention by the MIS department that data entry will be much quicker and with less problems if grades are entered in a staggered manner. We ask, if possible, that exams given on Thursday be entered by 12 noon on Friday, exams given on Friday be entered by 12 noon on Monday, exams given on Monday be entered by 12 noon on Tuesday, and exams given on Tuesday be entered by 12 noon on Wednesday. This will ensure that **ALL grades are entered by Wednesday, May 11 at 12 noon**. We thank you for your patience and cooperation.

| Courses | Test Date | Time |
|--------------------------------|-----------------------|-------------------------|
| All MWF 8:00 am classes | Thursday, May 5, 2016 | 8:00 a.m. – 10:00 a.m. |
| All MWF 11:00 am classes | Thursday, May 5, 2016 | 10:15 a.m. – 12:15 p.m. |
| All T/TH 10:00-11:00 classes | Thursday, May 5, 2016 | 1:00 p.m. – 3:00 p.m. |
| All MWF 9:00 am classes | Friday, May 6, 2016 | 8:00 a.m. – 10:00 a.m. |
| All MWF 12:00 noon classes | Friday, May 6, 2016 | 10:15 a.m. – 12:15 p.m. |
| All MWF 2:00-4:00 pm classes | Friday, May 6, 2016 | 1:00 p.m. – 3:00 p.m. |
| All MWF 10:00 am classes | Monday, May 9, 2016 | 8:00 a.m. – 10:00 a.m. |
| All MWF 1:00 pm classes | Monday, May 9, 2016 | 10:15 a.m. – 12:15 p.m. |
| All T/TH 12:00-1:00 pm classes | Monday, May 9, 2016 | 1:00 p.m. – 3:00 p.m. |
| All T/TH 8:00 am classes | Tuesday, May 10, 2016 | 8:00 a.m. – 10:00 a.m. |
| All T/TH 9:00 am | Tuesday, May 10, 2016 | 10:15 a.m. – 12:15 p.m. |
| All T/TH 2:00-4:00 pm classes | Tuesday, May 10, 2016 | 1:00 p.m. – 3:00 p.m. |
| Monday Evening | Monday, May 9, 2016 | Regular Class Time |
| Tuesday Evening | Tuesday, May 10, 2016 | Regular Class Time |
| Wednesday Evening | Thursday, May 5, 2016 | 4:00 pm – 6:00 pm |
| Thursday Evening | Thursday, May 5, 2016 | 6:00 pm – 8:00 pm |

There are no room changes for finals.